

1129

P.G. Diploma in Personnel Management & Labour Welfare

1st Semester

DPM-304: Human Resource Management

Time allowed: 3 Hours

Max. Marks: 70

NOTE: Attempt five questions in all, selecting at least one question from each Unit.

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UNIT-I

- I. What do you understand by HRM? Discuss its functions and objectives. (14)
- II. How would you differentiate between recruitment and selection? Discuss the process of selection adopted by companies. (14)

UNIT – II

- III. Explain in detail the various steps of a training programme. (14)
- IV. What is meant by job design? Discuss the factors which affect job design. (14)

UNIT-III

- V. Discuss the methods of performance appraisal. (14)
- VI. Explain the meaning of Quality of Work Life (QWL). What factors contribute to QWL? How can QWL be improved? (14)

UNIT-IV

- VII. How would you differentiate between job evaluation and performance appraisal? Explain the methods of job evaluation. (14)
- VIII. Discuss the concept of Grievance Handling. What measures would you suggest to make it effective? (14)

UNIT-V

- IX. Explain the HRM policies of public sector enterprises in India. (14)
- X. Write notes on the following: -
- (a) HR Accounting
- (b) HR Auditing (14)

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