

1128

P.G. Diploma in Personnel Management & Labour Welfare

1st Semester

DPM-304: Human Resource Management

Time allowed: 3 Hours

Max. Marks: 70

NOTE: Attempt five questions in all, selecting atleast one question from each Unit.

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UNIT-I

- I. How would you define HRM? Discuss its functions. (14)
- II. Explain the steps in recruitment process. (14)

UNIT - II

- III. What is meant by Orientation? Discuss the requisites of an Orientation Programme. (14)
- IV. What do you understand by 'Job Design'? Discuss the approaches to Job Design. (14)

UNIT-III

- V. How would you explain the terms 'MBO'? Discuss its benefits and limitations. (14)
- VI. What is Quality of Work Life (QWL)? How is it measured? (14)

UNIT-IV

- VII. What are Incentives? Discuss the pre-requisites of an effective incentive system. (14)
- VIII. Explain 'Grievance Handling Mechanism' and discuss guidelines for effective 'Grievance Handling'. (14)

UNIT-V

- IX. How would you compare HRM practices in India and Japan? (14)
- X. Explain the terms Human Resource Accounting and Auditing of Human Resources. (14)

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