

1059

M.Com. (Master of Entrepreneurship and Family Business)

Fourth Semester

FB-403: Business Management – IV (Personnel)

Time allowed: 3 Hours

Max. Marks: 80

NOTE: Attempt five questions in all, selecting atleast two questions from each Unit.

x-x-x

UNIT – I

- I. What are the objectives of setting up a personnel office? What are the steps involved in the process of setting up a personnel office? (16)
- II. What do you mean by staff training and development? Explain the approach you would follow for staff training and development. (16)
- III. What do you mean by career planning? What is its significance? Explain the basic steps in career planning. (16)

UNIT – II

- IV. What do you mean by job evaluation? What is its significance? Explain the different methods of job evaluation. (16)
- V. What do you mean by employee motivation? Explain the approach you would follow for employee motivation. (16)
- VI. Explain the significance of fair compensation and salary administration. What are the feature of fair compensation and salary administration? (16)

UNIT – III

- VII. What do you mean by industrial relations? Examine the regulatory mechanism of industrial relations. (16)
- VIII. What do you mean by grievance handling? What are the challenges and issues in grievance handling? (16)

UNIT – IV

- IX. What do you mean by conflict resolution? What is its significance? What are the different methods of conflict resolution? (16)
- X. What do you mean by industrial democracy? Explain the significance of industrial democracy for a family business. (16)

x-x-x