

1058

P.G. Diploma in Personnel Management and Labour Welfare

Second Semester

DPM-307: Management of Disciplinary Procedures and Practices

Time allowed: 3 Hours

Max. Marks: 70

NOTE: Attempt five questions in all, selecting atleast one question from each Unit.

x-x-x

UNIT-I

- I. What do you mean by indiscipline? Discuss various types of misconduct. (14)
- II. Discuss nature of proceedings in detail. (14)
- III. Write a detailed note on criminal proceedings and departmental enquiry. (14)
- IV. Discuss drafting, service and reply for a charge sheet and its consideration. (14)
- V. Write a detailed note on concept of inquiry by explaining suspension during enquiry, criminal proceedings and departmental inquiry. (14)

UNIT – II

- VI. Write a detailed note on relevant legislation relating to disciplinary proceedings. (14)
- VII. Explain in detail various statutory industrial dispute settlement machinery. (14)
- VIII. Define writ. Write a detailed note on writ jurisdiction. (14)
- IX. Explain grievance handling mechanism and procedure in detail. (14)
- X. What do you mean by disciplinary proceedings? State the difference between labour court and industrial tribunal. (14)

x-x-x