

(i) Printed Pages : 7

Roll No.

(ii) Questions : 9

Sub. Code :

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Exam. Code :

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B.A./B.Sc. (General) 1st Semester
1125

PUBLIC ADMINISTRATION (In all Mediums)

Paper : Administrative Theory

Time Allowed : Three Hours]

[Maximum Marks : 90

Note :- Attempt five questions in all, Selecting one question from each Unit. Question No. 1 is compulsory. Each question carries equal marks.

1. Attempt any **nine** in about 25-30 words each :

- (i) Give two differences between Public and Private Administration.
- (ii) In what way Public Administration is related to Political Science ?
- (iii) Define Govt. Company.
- (iv) Give two demerits of Hierarchy.
- (v) What is 'Span of Control' ?
- (vi) What is charismatic authority ?
- (vii) Write two functions of chief executive.

- (viii) Give two differences between line and staff agencies.
- (ix) Give two barriers in the way of effective communication.
- (x) Mention four qualities of a good leader.
- (xi) What is Politics-Administration Dychotomy ?
- (xii) Write two features of formal organisation. $2 \times 9 = 18$

UNIT-I

2. Define Public Administration. Discuss its nature and scope. 18
3. Public Administration is a science or an art ? Discuss. 18

UNIT-II

4. What do you understand by Formal and Informal Organisation ? Describe the difference between these two. 18
5. What is a Department ? Discuss its features and problems. 18

UNIT-III

6. What is Centralisation and Decentralisation ? Discuss their merits and demerits. 18