

1057

Master of Entrepreneurship and Family Business

Fourth Semester

FB-403: Business Management – IV (Personnel)

Time allowed: 3 Hours

Max. Marks: 80

**NOTE:** Attempt five questions in all, selecting atleast one question from each Unit.

x-x-x

**UNIT – I**

- I. What do you mean by human development systems? How would you design a human development system? (16)
- II. What do you mean by manpower planning? What is its significance? Explain the different steps in manpower planning. (16)
- III. Distinguish between recruitment and selection? Explain the different steps one should follow in the selection process. (16)

**UNIT – II**

- IV. What do you mean by performance monitoring and appraisal? What are the different methods of performance appraisal? (16)
- V. What are the different laws and rules governing employee benefits and welfare? Examine the significance of these laws and rules. (16)
- VI. Write short notes on:-
  - a) Compensation planning
  - b) Employee motivation(2x8)

**UNIT – III**

- VII. What do you mean by industrial relations? Explain the different factors influencing industrial relations? How would you manage industrial relations in an organization? (16)
- VIII. Write short notes on:-
  - a) Employee discipline
  - b) Employee grievance handling(2x8)

**UNIT – IV**

- IX. What do you mean by industrial democracy and workers participation in management? Examine its relevance to small business. (16)
- X. What do you mean by collective bargaining? Examine significance of collective bargaining for the workers and the management. (16)

x-x-x