

(i) Printed Pages : 2

Roll No.

(ii) Questions : 9

Sub. Code :

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Exam. Code :

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B.A./B.Sc. (General) 2nd Semester

1046

COMPUTER APPLICATIONS

Paper-B : Application Software

Time Allowed : Three Hours]

[Maximum Marks : 65

Note : Attempt one question from each Section and compulsory Question No. 9. All questions carry equal marks.

SECTION-A

1. What is DOS ? Explain any five internal and five external commands of DOS with their syntax. 13
2. What is Windows ? Explain the use of Recycle Bin, Windows Explorer and Control Panel in Windows. 13

SECTION-B

3. What do you mean by Mail merge in MS-Word ? Explain different steps of Mail merge with help of examples. 13
4. Define MS-Word. Discuss spell check, autocorrect and auto text in context of MS-Word. 13

SECTION-C

5. Define Macro. How can you create, record and run macros in MS-Excel ? 13
6. What is MS-Excel ? Explain auto fill, range and formulae with suitable examples in MS-Excel. 13

SECTION-D

7. What is MS-PowerPoint ? How can you create, save and print presentations ? Also, discuss auto content wizard with examples. 13
8. What do you understand by MS-Access ? Describe features and applications of MS-Access in detail. 13

(Compulsory Question)

9. Write short notes on the following with help of examples/ diagrams :
 - (a) Config.sys 2
 - (b) OLE 2
 - (c) Find and Replace in MS-Word 2
 - (d) Charts in MS-Excel 2
 - (e) Animation in MS-PowerPoint 2
 - (f) Primary Key 2
 - (g) Notepad. 1