

(i) Printed Pages : 2 Roll No.

(ii) Questions : 14 Sub. Code :

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Exam. Code :

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**Bachelor of Commerce 2nd Semester
(2054)**

HUMAN RESOURCE MANAGEMENT

Paper : BCM-207

Time Allowed : Three Hours]

[Maximum Marks : 80

Note :— Section-A is consisting of 6 Short answer questions of 5 marks each. Out of these the candidates are required to attempt any **four** questions.

Section-B is consisting of 4 Essay Type questions of 15 marks each. Out of these the candidates are required to attempt any **two** questions.

Section-C is consisting of 4 Essay Type questions of 15 marks each. Out of these the candidates are required to attempt any **two** questions.

SECTION—A

Write short notes on the following :

1. What is the importance of human resource management ?
2. Explain the techniques of job design.

3. Differentiate between recruitment and selection.
4. How to make performance appraisal effective ?
5. What is a Transfer policy ?
6. What are basis of promotion ?

SECTION—B

7. Discuss objectives, functions and scope of HRM.
8. Discuss process of human resource planning.
9. What are the objectives of job design ? Explain techniques of job design in detail.
10. What are the recent trends in recruitment ?

SECTION—C

11. What is importance of training and development ? Write a short note on identification of training needs.
12. Write a detailed note on concept, objectives and methods of performance appraisal.
13. Explain the process of designing and evaluation of training programmes.
14. Explain how internal mobility and transfers impact on employee's career plan.