

(i) Printed Pages : 2

Roll No.

(ii) Questions : 2

Sub. Code :

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Exam. Code :

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**Bachelor of Arts (FYUP) 1st Semester
(2124)**

ENGLISH

Paper : Public Speaking ENGSEC1

Time Allowed : Two Hours]

[Maximum Marks : 35

Note :—Write neatly and legibly.

1. Write short notes on any **three** of the following :

(a) Significance of Greetings in Interpersonal communication.

(b) Skill of making requests.

(c) Oral Communication.

(d) Telephonic Interview.

(e) Emotional Intelligence.

3×5=15

2. Attempt any **two** long answer type questions out of the following :

(a) Define Soft Skills. List all the vital soft skills needed in today's workplace and explain the relevance of any three soft skills in detail.

- (b) Frame any five common interview questions and craft your own answers to the same.
- (c) Discuss notable differences between speech and writing.

2×10=20