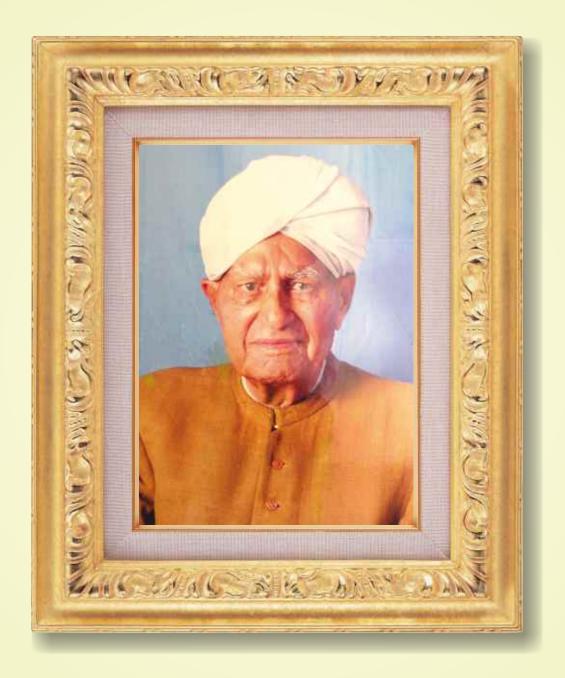


# **OUR INSPIRING SPIRIT**



**Goswami Ganesh Dutta Ji Maharaj**Immortal Luminary

# **OUR GUIDING SPIRIT**



Late Dr. Pandit Mohan Lal Ji

Former Home, Finance and Education Minister, Punjab Founder President GGDSD College Society/ Managing Committee Former President Shri Sanatan Dharma Pratinidhi Sabha (Punjab)



If we go back in time and trace the growth of mankind through its greatest creative inventions and innovations, a beautiful conclusion reveals itself to us. What we consider our necessities today were once just thoughts in imaginative minds. The invention of Fire in Stone age and thereafter the use of Language, innovation of Money and invention of: Paper, Electricity, Airplane, Internet, Mobile Phones etc. were all results of one or the other man's or woman's revolutionary ideas. At S.D. College, we understand the importance of nurturing creativity and innovation alongside the solemn duty of imparting education. In the process of achieving degrees through academic knowledge, the students ought not to forget the real purpose of their endeavours i.e. to self-actualize or reach their creative potential and contribute to the world in unparalleled ways.

Just as seeds require fertile soils to grow, we provide the students with an environment that is conducive to novel ideas; where freedom of thought and expression are encouraged. Students' time in college has to ensure that above and beyond the earning of formal qualifications, they become skilful, enterprising and employable. The gulf between the practical requirements of professions, trades and employers and the theoretical learning imparted to students by educational institutions has to be bridged. We not only focus on making students - leaders, but also humanitarian visionaries; not just knowledgeable individuals but intellectual thinkers; not just intelligent beings but enlightened candidates. These little distinctions make all the difference and we recognize that.

I invite you all to join us in our endeavor to revolutionize higher learning and fulfill our exciting plans for the future. I wish the Principal, staff and students all the best for a glorious beginning and splendid times ahead.

Upkar Krishan Sharma President GGDSD College Society



# FROM THE PRINCIPAL'S DESK

Choosing where to continue your education is a major decision and I believe that S.D. College will be a choice with no regrets, especially for students who are ambitious and determined to succeed. Bestowed with great passion for excellence and blessed with Sanatanist values, S.D. College, Chandigarh, has emerged as a world-class institution providing a platform full of opportunities to today's youth seeking higher education. Our college has been accredited with 'A+' grade by NAAC and accorded the status of 'A College with Potential for Excellence' by UGC. We are the first ever college of Panjab University to be selected under 'FIST Program 2010' of Dept. of Science and Technology, Govt. of India. Our college has been ranked 41st in All India Ranking 2017 by NIRF (The National Institutional Ranking Framework), MHRD. These accolades and awards speak volumes about our academic excellence and quality education.

With a student-centric environment in campus, we aim to nurture each student in order to ensure that his/her journey at S.D. College is fulfilling. With immaculate academic ambience, state-of-the-art infrastructure, futuristic facilities with pronounced emphasis on quality education and overall development of the personality, the college offers a variety of duly approved courses of Panjab University to students across all the vocational, professional, commercial and technical streams under the faculties of Commerce, Science, Information Technology and Humanities. At S.D. College, students are exposed to globally benchmarked set of pedagogies which impart holistic education through brainstorming sessions, diagnostic tests, bridge courses, seminars, guest lectures, power point presentations, case studies, workshops and educational excursions. The college offers various opportunities to our students for developing their talent and also promotes a culture of acceptance through day to day activities. Give yourself an edge by joining S.D. where enlightenment leads to empowerment. We look forward to having you on the campus and helping you shape your dreams and achieve your aspirations.

Good luck and wish you a promising career!

Dr. Bhushan K. Sharma M.Com.; M.Phil.; Ph.D.; F.C.S. Mobile No. 09646002816

Office No. 0172-4912400, 2600090

Fax no. 0172-2661077

Email address: bhushan2816@yahoo.com

# GGDSD: A SAGA OF EXCELLENCE







Excellence is never achieved in a day. Excellence has a preface-a preface, no less than a saga made up of extraordinary events, real life heroes and a foundation ornamented with valour, initiative, sacrifice and faith. A foundation, so deep rooted and concrete, which creates edifices emitting values, knowledge, thoughts to the society at large and a character to its inhabitants. That excellence is what Goswami Ganesh Dutta S.D College has achieved in its more than forty years of existence. The college is affiliated to Panjab University, Chandigarh.

Right from its very inception, the college was fortunate to have been led by eminent stalwarts. Inspired by the spirit of service and sacrifice, the institution was established on 3rd July, 1973 in the revered memory of Goswami Ganesh Dutta Ji, who envisioned Chandigarh as a focal point of culture and saw it as a potential hub for Sanatanist activities. His dream materialized under the dynamic leadership of late Pt. Mohan Lal Ji, former Education, Home and Finance Minister, Punjab, and other prominent educationists, lawyers and public men. With the efforts and collaboration of such profound workers, a first rate college was established, firmly grounded on the bricks of principles and values in its motto 'Firm in Faith and Broad in Mind'. The teething troubles of the institution were overcome by the 'karmayogi' Pt. Mohan Lal Ji, who, with his pragmatism, vision, administrative acumen and exceptional enthusiasm led the institution from the front.

Pandit Ji was joined in his untiring efforts by the luminary Prof. Roshan Lal Verma Ji, the founder principal of the college, who donated his entire life's savings in setting up this institution. Right alongside was his wife, Ms. Kaushaliya Devi Verma Ji, who too, selflessly begueathed her entire property for the growth of the college. The assets that she donated to the institution were later used to form a trust which helps provide support to the women of the economically weaker sections by providing them excellent career oriented courses and training facilities absolutely free of cost.

These efforts by the founding stalwarts bore fruit and since then, the college has been imparting holistic education to the future torchbearers of the country. The Principals of the college have striven towards continuing with this saga of excellence that passed down as heritage from its founding stalwarts. Sh. D. N. Sharma served as a regular principal from 1975 to 1990. Then the torch of principalship was handed over to Sh. Umesh Chandra Sharma, who quided the college from July 1990 to July 1995. From 1995 to 2012, Dr. A.C. Vaid acted as the Principal of the College and under his laudable leadership, the college witnessed exceptional growth. On January 25, 2013, Dr. Bhushan Kumar Sharma took over as the Principal and is continuing the tradition of excellence with his able administrative acumen.

### RARE DISTINCTIONS

- Accredited with 'A+' Grade by the NAAC during the session
- Ranked 41st in All India Ranking 2017 by NIRF (The National Institutional Ranking Framework) MHRD, Govt. of
- Ranked 12th in Commerce, 18th in Science and 18th in Arts at All India level in a survey conducted by 'India Today' in collaboration with Nielson India survey in 2017. In Northern India the college ranked 1<sup>st</sup> in Commerce, 1<sup>st</sup>in Arts and 2<sup>nd</sup> in Science streams excluding NCR region.
- Bestowed with status of 'A College with Potential for Excellence' by the UGC
- Selected under 'FIST Programme' scheme by the DST, Government of India
- Sanctioned 'Deen Dayal Upadhyay Knowledge Acquisition and Upgradation of Skilled Human Abilities and Livelihood '(KAUSHAL) Kendra' status by UGC to run B.Voc. courses.
- College runs Diploma in Medical Lab Technology under the Community College Scheme.
- Conferred **Research Centre** status by P.U. in the subjects of Biotechnology and Chemistry.
- The college runs three **innovative programs** recognized by

- the UGC including M.Sc. Applied Chemistry (Pharmaceutical), MEFB (Masters in Entrepreneurship and Family Business) and M.Sc. Bioinformatics.
- Departments of Commerce & Management, Bio Sciences, Physics and Economics have been declared as "Star **Departments"** by UGC.
- College runs 13 parallel Career Oriented 'Add on' courses.
- The College has "Manasuday" a meditation and counselling centre.
- MoU with acclaimed University of the Fraser Valley (UFV), Canada for BBA and Computer Information System (CIS) Program
- MoU with Tata Consultancy Services (TCS iON) for automation solutions and developing Enterprises Resource Planning (ERP)
- MoU with National Stock Exchange (NSE) to run a new NSE Certified Capital Market Professional Course
- Industrial tie-ups with Punjab Dairy Development Board, Central Poultry development Organization, Big Bazar, ITC Retail, TCS, HPMC, Metro Cash, Shikhar Infotel, Omkar Infotech, Galatic Infotech Solution, NIELIT, Gauri India Ltd., Black Industries Pvt. Ltd. etc. to run B. Voc. Courses.
- Granted **INFLIBNET** connection by the UGC

### **OUR VISION**

To emerge as a centre of excellence in the country imparting quality education, providing research facilities and consultancy services that meet the requirements of today's global market & societal needs.

### **OUR MISSION**

To disseminate knowledge that nurtures students to meet the highest standards of competence and professionalism along with grounding them firmly in a sound value system.



# ORGANISATION & GOVERNING BODY

To commemorate the revered memory of illustrious Tyagmurti Goswami Ganesh Dutta Ji, Late Pt. Mohan Lal Ji, Former Home, Education and Finance Minister, Punjab along with Prof. Roshan Lal Verma Ji and other prominent educationists, lawyers and public men set up 'Goswami Ganesh Dutta College Society in 1973 at Chandigarh, which was duly registered under Societies Registration Act XXI of 1860. The registered office of the Society is located at Goswami Ganesh Dutta S.D. College, Sector 32-C, Chandigarh.

Society constitutes a Managing Committee from amongst its members and the members of the Managing Committee are as follows:

Sh. Upkar Krishan Sharma, President

Sh. Ramesh Shukla, Vice-President

Dr. Anirudh Joshi, General Secretary

Dr. P.K. Bajaj, General Secretary

Dr. S.C. Vaidya, General Secretary

Sh. Jatinder Bhatia, Finance Secretary

### **Elected Members:**

Dr. Gurmeet Singh

Sh. Vijay Kumar Sharma

Sh. Satish Sareen

Sh. Ganesh Mittal, Advocate

Sh. H.L. Vij

Dr. Siddharth Sharma

Sh. Balraj Mohan, Advocate

Sh. Mahavir Sharma

Sh. R.K. Anand

Dr. O.P. Vasishta

Sh. Harjit Singh Bhalla

Dr. Shiv Kumar (Ex-MLA)

Sh. Sardari Lal Goswami

Sh. Upinder Sharma, Advocate

Dr. S.K. Sharma

Lt. Gen. (Retd.) B.K.N. Chibber

Since the genesis of Goswami Ganesh Dutta S.D. college. Chandigarh, the institution has been fortunate to be guided by illustrious and able visionaries who have mentored the college admirably and charted a course that is exemplary. Late Pt. Mohan Lal Ji, the former Home, Finance and Education Minister of Punjab, who was the founder President of the college management, dedicated his life to the college. Through his managerial prowess and pragmatic approach, he steered the college from strength to strength. After the sad demise of Dr. Pt. Mohan Lal Ji, his illustrious son, Sh. Upkar Krishan Sharma (formerly Vice President of Eveready Industries India Ltd.) shouldered the responsibilities of the institution by providing the umbrella of effective leadership. The present Governing Body is headed by Sh. Upkar Krishan Sharma. The governing policies are constantly reviewed keeping in mind the societal requirements and the organizational goals.

# GOVERNING BODY Goswami Ganesh Dutta SD college, Chandigarh

Shri Upkar Krishan Sharma	Sh. K.K. Aggarwal	Dr. Rupinder Tiwari	Dr. Bhushan K. Sharma
President	Member	Educationist	Ex-officio-Member, Secretary
Dr. Anirudh Joshi	Dr. Siddharth Sharma	Mrs. Suman Sharma	Dr. S.C. Vaidya
General Secretary	Member	Staff Representative	Educationist
Dr. P.K. Bajaj	Dr. Gurmeet Singh	Dr. Rajiv Behl	D.H.E., U.T. Chandigarh
General Secretary	Member	Staff Representative	Member
Sh. Jatinder Bhatia	Dr. S.K.Chadha		Or his nominee
Finance Secretary	Member		

### KAUSHALIYA DEVI VERMA CHARITABLE INSTITUTE

Mrs. Kaushaliya Devi Verma Charitable Institute for Women was set up on the college campus in the year 2000 to honour the fond memory of Late Smt Kaushaliya Devi Verma, wife of Prof Roshan Lal Verma, founder Principal of our college. Mrs. Verma was a noble and philanthropic lady who donated her entire life's savings to the college. The focus of the institute is to impart free vocational training to women from economically weaker sections of society. The institute conducts six-months and one year long courses in cutting and tailoring, embroidery including professional machine embroidery, cosmetology and beauty culture and computer training. The college offers a six months basic course and a one year diploma in cosmetology and beauty culture.

Till now, 82 batches with 943 trainees have successfully completed the course in stitching and embroidery under the guidance of Ms Bhupinder Kaur. As many as 745 trainees have successfully completed the course in cosmetology and beauty culture under the guidance of Ms Rinku Sinha.



Under the aggis of this Society, the following institutions have been established.

- 1. Goswami Ganesh Dutta S.D. College, Chandigarh was established in 1973.
- 2. Pt. Mohan Lal S.D. Public School, Chandigarh was founded in 1989.
- 3. Pt. Mohan Lal S.D. College for Women, Gurdaspur was set up in 1995.
- 4. Pt. Mohan Lal S.D. College for Girls, Fatehgarh Churian came into existence in 2005.
- 5. G.G.D.S.D. College, Kheri Gurna, (Near Banur), Tehsil Rajpura, Dist. Patiala came into being in 2013.
- 6. Pandit Mohan Lal Global School, Batala Road, Fatehgarh Churian was incepted in 2014.



### Our adopted Institute- Dr. B R AMBEDKAR SCHOOL

The GGDSD College Society extends generous support to Dr. B.R. Ambedkar Primary School run by the NGO - Citizen Association of Relief and Education Services (CARES) in Janta Colony, Naya Gaon. Our college students enrolled as Spirit India volunteers of NGO Aavahan make a significant contribution towards the over-all development of these underprivileged children. In order to impart knowledge and skills, various activities in art and craft, communication skills, moral values and healthy habits are organized frequently. Festivals like Rakhi, Diwali and special days like Independence Day, Teachers' Day and Republic Day are celebrated with a motive to inculcate a sense of nationalism amongst the school children.

# **ADMISSION FOR DIFFERENT PROGRAMMES**

- 1. For B.Com-I, admission will be centralized at Panjab University level. Visit P.U. Website: bcomadmissions.puchd.ac.in
- 2. For M.Com-I, M.Sc (IT), BBA-I, BCA-I, B.Sc-I (Medical & Non-Medical), B.Sc. (Hons.) Biotechonology and B.Sc. (Hons.) Bioinformatics admission will be centralised at D.H.E. level. visit: www.dhe.chd.gov.in
- 3. For admission to **BA, all Post Graduate Classes except M.Sc (IT) & M.Com, Post Graduate Diplomas, B.Voc** Courses and all classes of IIIrd & Vth semesters, the admission will be at the college level. Visit www.qqdsd.ac.in.

# CENTRALIZED ADMISSION SCHEDULE

Last date of registering online for Centralized Admission to BBA / BCA / M.Sc.IT / M.Com, B.Sc. (Med / Non-Med / CS / IT / CS / Comp App) 1st Semester Course 2017 in all Govt. and Private Colleges in Chandigarh is 26<sup>th</sup> June, 2017.

#### **IMPORTANT DATES**

Apply ONLINE				upto 26 <sup>th</sup> June 2017
Display of tental	tive Merit List:			5 <sup>th</sup> July 2017 by 4:00 pm
Objections (if ar	y) in the tentativ	ve merit list can be	e filed at <u>www.dhe.chd.g</u> c	ov.in 7 <sup>th</sup> July 2017 by 1:00 pm
Display of final N	Merit list:			8 <sup>th</sup> July 2017 by 1:00 pm
	С	OUNSELING SCHE	DULE (Timings: 10:00 a	m to 4:00 pm)
Class	Date of Admiss	ion	Last Date for online	Venue
	1 <sup>st</sup> counseling	2 <sup>nd</sup> counseling	Submission of	
			Admission form	
BBA 1 <sup>st</sup>	10 <sup>th</sup> - 12 <sup>th</sup>	19 <sup>th</sup> - 20 <sup>th</sup>	26 <sup>th</sup> June 2017	Main Auditorium, GGDSD College,
	July 2017	July 2017		Sector-32, Chandigarh
BCA 1 <sup>st</sup>	13 <sup>th</sup> - 15 <sup>th</sup>	21 <sup>st</sup> - 22 <sup>nd</sup>	26 <sup>th</sup> June 2017	Main Auditorium, GGDSD College,
	July 2017	July 2017		Sector-32, Chandigarh
M.Sc. 1 <sup>st</sup> (IT)	17 <sup>th</sup> - 18 <sup>th</sup>	22 <sup>nd</sup>	26 <sup>th</sup> June 2017	Main Auditorium, GGDSD College,
	July 2017	July 2017		Sector-32, Chandigarh
B.Com 1 <sup>st</sup>	As per Panjab U	niversity Notificat	ion	Panjab University,
	to be advertised	l in leading newsp	apers	Chandigarh
B.Sc.1 <sup>st</sup> (Med)	10 <sup>th</sup> - 13 <sup>th</sup>	17 <sup>th</sup> - 18 <sup>th</sup>	26 <sup>th</sup> June 2017	DAV College, Sector-10,
B.Sc. (Hons.)	July 2017	July 2017		Chandigarh
Biotechonology Bioinformatics	/			
B.Sc.1 <sup>st</sup>	10 <sup>th</sup> - 13 <sup>th</sup>	17 <sup>th</sup>	26 <sup>th</sup> June 2017	GGSC (W), Sector -26,
(Non-Med /CS	July 2017	July 2017	20 Julie 2017	Chandigarh
•	•	July 2017		Chanuigatti
/ IT/ Comp. App M.Com 1 <sup>st</sup>	10 <sup>th</sup> - 11 <sup>th</sup>		26 <sup>th</sup> June 2017	CCCPA Soctor EO
M.COM 1		-	20 June 2017	GCCBA, Sector-50,
Notes After Tred	July 2017	المستعملات الأستعمالة	ace in respective colleges subject	Chandigarh

Note: After IInd counselling subsequent counselling will take place in respective colleges subject to availability of seats.

Candidates are required to bring a 'hard copy' of admission form on the day of admission along with self attested photocopies of his/her certificates.

# **IMPORTANT INSTRUCTIONS**

For filling the Admission Form for Admission to BBA-I/ BCA-I/ B.Sc-I (Med)/ B.Sc-I (Non-Med)/ M.Com-I /M.Sc-I (IT) through CENTRALIZED ADMISSION PORTAL

Help desks will be setup in all the colleges w.e.f. 2nd June, 2017to help the candidates in filling up the online forms.

- 1. The applicant can apply for admission online only at www.dhe.chd.gov.in. There is no offline mode to submit the admission form.
- 2. Last date for online submission of admission form is 26thJune,2017.
- 3. Admission form submitted after due date or incomplete in any respect will not be accepted.
- 4. Read the rules and regulations thoroughly before filling the admission form.
- 5. The column meant for hostel accommodation in the admission form should be filled with YES or NO.
- Tick mark there served category, if any, and attach the supporting documents showing the name of the candidate. Certificates issued in the name of parents will not be valid.
- 7. The admission form has separate columns for Mother's name and Father's name. Both names have to be mentioned in all the records. However, in case any applicant doesn't wish to declare the name of either the Mother or the Father, he / she may not be forced to do so and no student will be denied admission on this ground.
- 8. For admission, fraction of marks less than the requisite percentage will not be rounded off to the advantage of the candidates i.e. 32.9%, 39.9% and 49.9% will not be rounded off to 33%, 40% and 50% respectively.
- 9. One set of self-attested copies of certificates should be attached / uploaded with the admission form in the order as mentioned at the back of the application form which is as follows:
- Matriculation Certificate for Date of Birth
- 10+2 Detailed Marks Certificate
- University / Board DMC of the lower examination
- Character Certificate from the institution last attended or from a gazetted officer in case of private candidates

- Migration Certificate/ Inter-University Migration Certificate
- Scheduled Caste / Scheduled Tribe / Physically Challenged Persons / Sports / Defence / Freedom Fighter's Ward / Kashmiri Displaced Person's Ward / Descendants of Kargil Martyrs / Single Girl Child / One out of only Two Girl Children / Cancer / AIDS / Thalassemia Patients / Border Area / Rural Area / Excelled in Youth Festival
- Sports Gradation Certificate from Chandigarh Sports
   Department for both U.T Pool and General Pool Candidates
- Equivalence certificate from Panjab University of the last course passed by the candidate (where required)
- 10. Candidates are required to bring all the original certificates at the time of admission.
- 11. Two Affidavits, in original, are to be attached in case of gap year / years, if any. Candidates with gap year will not be admitted to any college until the gap is explained to the satisfaction of the Principal of the concerned college by submitting an affidavit as per the specimen given in the centralized prospectus.
- 12. The full name of the Board / University from which the last examination has been passed is to be given e.g. Punjab School Education Board instead of PSEB.
- 13. The candidate must upload his / her signature and a scanned copy of recent passport size photograph in the specified columns / spaces on the admission form.
- 14. The declaration given in the admission form should also be signed by the Parent / Guardian.
- 15. Students are advised to keep a photocopy of the filled Admission Form and bring it along on the day of admission.
- 16. All the Admitted students are required to submit online the Anti-Ragging Undertaking at the Anti-Ragging Web Portal of Government of India www.antiragging.in and submit the unique ID /copy of undertaking generated online in the college office.

# **HOW TO APPLY ONLINE**

For Admission to BBA-I/ BCA-I/ B.Sc-I (Med)/ B.Sc-I (Non-Med)/ M.Com-I /M.Sc-I (IT) through CENTRALIZED ADMISSION PORTAL

### For UG/PG Courses (New Student)

- Visit the online Admission website www.dhe.chd.gov.in and download prospectus of Government and Grant in-Aid colleges. Study it thoroughly before applying for any course.
- Click on the link "e-Admissions(2017-18)" on the website www.dhe.chd.gov.in for online Application Process
- 3. Click on Sign Upto register on website by filling email ID, Mobile Number and name (Spellings of Name must be same as in Class-X marks sheet/certificate).
- 4. An SMS will be automatically sent to the Candidate with his password to be used for further process.
- 5. Candidate will be able to login to the admission portal by using the password in all future visits to this portal. Candidate can change password, if he / she desires
- 6. Login again to the website.
- 7. Click on APPLICATION FORM. Candidate will be asked two options; New Student or Old Student.
- Candidate applying for the first time in UG/PG courses will click on New Student.
- Instruction page will be displayed once the candidate selects the New Course
- 10. Next select Centralized Admission for Courses for which admissions are centralized and select Non-Centralized for courses whose admission will be in respective colleges. (Check Prospectus for details)
- 11. After this the application form will be displayed to the candidate.
- 12. Candidate will have to fill details in various columns as required.
- Candidate will have to upload scanned copies of all his/her certificates/testimonials.
- 14. Candidate will also be required to upload his / her photograph as well as scanned signature.
- Candidate will be able to view and can modify the information before final submission of the online application form. After final submission modification of form will be locked.
- 16. College authorities will scrutinize the documents uploaded by the candidate to confirm that there is no short coming or deficiency in the application form. Candidate will be able to check the status of his / her application online with his / her password on the admission portal in this regard.
- 17. In case any deficiency is found in the form regarding documents required to be uploaded, an SMS will be sent to the Candidate on his / her registered mobile number.
- Candidate's form will be unlocked and he / she will be able to upload the additional document demanded on receiving the SMS regarding deficiency, if any.
- 19. Candidates are required to print the application form and bring the form along with self- attested copies of relevant testimonials at the time of admission.

#### Note:

A candidate can apply for Multiple Courses / Colleges with the same User ID and Password. All the information to the Candidates would be sent on his / her Registered Mobile Number.

### Procedure to Apply Online (Old Student)

- 1. Visit the online Admission website www.dhe.chd.gov.in and download prospectus of Government and Grant in-Aid colleges. Study it thoroughly before applying for any course.
- 2. Click on the link "e-Admissions(2017-18)" on the website www.dhe.chd.gov.inforfurther process.
- This will take the user to www.dhe.chd.gov.in / e- Admission for further process.
- 4. Click on LOGIN
- Click on APPLICATION FORM. Candidate will be asked two options New Student or Old Student.
- 6. Old Students will click on Old Student link.
- Instructions page will be displayed on selection of the Old Student link.
- 8. Candidate will be asked to select his / her college and enter Roll No and Date of Birth.
- Candidate's pre-filled information will be displayed on the screen.
- Candidate will be required to fill his/her result and submit the form.
- 11. Candidate will also be required to upload his/her photograph as well as scanned signature.
- Candidate will be able to view and can modify the information before final submission of the online application form.
- 13. After final submission modification of form will be locked.
- 14. Candidates are required to Print the Form and submit the same to the Admission Committee in their respective college at the time of admission.

#### **Important Note:**

All the Admitted students are required to submit online, the Anti-Ragging Undertaking at the Anti-Ragging Web Portal of Government of India www.antiragging.in and submit the unique ID / copy of undertaking generated online in the college office

# **IMPORTANT INSTRUCTIONS**

For (Existing Students admission through www.ggdsd.ac.in)

Third and Fifth semester students are required to apply to the college as per the schedule.

For schedule visit www.ggdsd.ac.in

### **ADMISSION SCHEDULE**

There will be centralized Admission for the following Classes:

B.Com-1st Semester Admission is Online Centralised or
as directed by Panjab University, Chandigarh.

For details visit: www.bcomadmissions.puchd.ac.in

Centralsied admission in all Govt. and Private Colleges in Chandigarh

Course	Venue	Website
BBA- 1st Semester	Main Auditorium GGD S.D. College, Sector-32/C, Chandigarh	www.dhe.chd.gov.in
BCA- 1st Semester	Main Auditorium GGD S.D. College, Sector-32/C, Chandigarh	www.dhe.chd.gov.in
M.ScI.T. 1st Semester	Main Auditorium GGD S.D. College, Sector-32/C, Chandigarh	www.dhe.chd.gov.in
B.Sc. (Medical) B.Sc. (Hons.) Biotechonology/ Bioinformatics	DAV College, Sector- 10, Chandigarh.	www.dhe.chd.gov.in
B.Sc. (Non-Medical) (CS/IT) Computer Application	GGSC (W) Sector-26, Chandigarh.	www.dhe.chd.gov.in
M.Com-I	GCCBA, Sector-50, Chandigarh.	www.dhe.chd.gov.in
B.Com-I	Panjab University, Chandigarh	ww.bcomadmissions.puchd.ac.in

## **CURRICULAR ASPECTS**

Choice Based Credit System (CBCS) may be introduced as per P.U. guidelines

### **COURSES OFFERED**

### **DOCTORATE PROGRAMMES**

- Ph.D. Chemistry
- Ph.D. Bio-Tech.

### POST GRADUATE DEGREE PROGRAMMES

- M.Com.
- M.Sc. Physics
- M.Sc. (Biotechnology)
- M.Sc. (Information Technology)
- M.A. Economics
- M.A. English

### POST GRADUATE INNOVATIVE

### **PROGRAMMES OF UGC**

- M.Sc. Applied Chemistry (Pharmaceutical)
- M.Sc. (Bioinformatics)
- Masters in Entrepreneurship & Family Business (MEFB)

### POST GRADUATE DIPLOMA COURSES

- PGDMM (Marketing Management)
- PGDPM&LW (Personnel Management & Labour Welfare)
- PGDCA (Computer Applications)
- PGDMC (Mass Communication)

# UNDERGRADUATE DEGREE PROGRAMMES WITH HONS.

- B.Com. (Hons.) Economics
- B.Com. (Hons.) Accounting & Finance
- B.Com. (Hons.) Banking
- B.A. (Hons.) Economics
- B.A. (Hons.) English
- B.A. (Hons.) Hindi
- B.A. (Hons.) Sociology
- B.A. (Hons.) Psychology
- B.A. Honors under CBCS

# UNDERGRADUATE (PROFESSIONAL) DEGREE PROGRAMMES

- B.B.A.
- B.Sc. (Hons.) Biotechnology
- B.C.A.
- B. Sc. (Hons.) Bioinformatics

# UNDERGRADUATE VOCATIONAL COURSES BACHELOR OF VOCATIONAL (B.VOC.)

- Retail Management
- Food Processing and Preservation
- Hardware and Networking
- Fashion Technology and Apparel Design
- Agri-Business and Agrarian Entrepreneurship

# COURSE UNDER UGC COMMUNITY COLLEGE SCHEME

Diploma in Medical Lab Technology(DMLT)

### **UNDER GRADUATE (GENERAL) DEGREE COURSES**

- B.Com.
- B.Sc. (Medical)
- B.A.
- B.Sc. (Non-Medical)

# UNDERGRADUATE DEGREE WITH ADDITIONAL ELECTIVE SUBJECTS IN HUMANITIES

- B.A. with Advertising, Sales Promotion & Sales Management
- B.A. with Information Technology
- B.A. with Functional English
- B.A. with Fashion Designing

# UNDERGRADUATE DEGREE WITH ADDITIONAL ELECTIVE SUBJECTS IN SCIENCE

- B.Sc. with Biochemistry (Elective)
- B.Sc. with Biotechnology (Elective)
- B.Sc. with Industrial Chemistry (Elective)
- B.Sc. with Industrial Microbiology (Elective)
- B.Sc. with Computer Science (Elective)
- B.Sc. with Information Technology (Elective)

# ADD-ON/ CAREER ORIENTED COURSES

(Certificate, Diploma & Advanced Diploma)

- Event Management
- Computer Based Accounting
- Advertising & Sales Management
- Cosmetology
- Animation and Graphics
- Journalism
- Fashion Designing
- Child Psychology
- Guidance and Counselling
- French
- Environmental Auditing
- Tourism and Travel
- Video Reporting

# **PROGRAMMES**

PROGRAMMES	NO. OF SEATS	ADMISSION Criteria	MINIMUM ELIGIBILITY FOR ADMISSION AT ENTRANCE LEVEL	ADMISSION INCHARGE ENQUIRY E-MAIL ID
Doctorate Programs				
Ph. D. Chemistry	32	As per P.U. Admission Guidelines	As per P.U. Admission Guidelines	Dr. Sajeev Soni mscappchem@ggdsd.ac.in Mb. No. 9876451428
Ph.D. Bio-Tech.	8	As per P.U. Admission Guidelines	As per P.U. Admission Guidelines	Dr. Navneet Batra bscbiotech1@ggdsd.ac.in Mb. No. 9417850678
Post Graduate Degree Courses				
M.Com. 1st & 3rd Semester	80	Merit Basis	Bachelor's degree in commerce or B.B.A. or equivalent degree	Dr. Amit Mohindroo Dr. Meru Sehgal mcom@ggdsd.ac.in Mb. No. 9888384145
M.Sc. Physics 1st & 3rd Semester	40	Entrance Test PU-C.E.T(P.G.) +Merit (50% weightage to entrance 50% weightage to qualifying exam)	B.Sc. Degree with Physics & Mathematics	Dr. Shikha Gupta Dr. Sanjeev Kumar mscphysics@ggdsd.ac.in Mb. No. 9478798647
M.Sc. (Biotechnology) 1st & 3rd Semester	40	Entrance Test PU-C.E.T(P.G.) +Merit (50% weightage to entrance 50% weightage to qualifying exam)	Bachelor's degree in Physical, Biological, Pharmaceutical, Agricultural, Veterinary or Fishery Sciences or in Engineering/ Technology, Home Science, Medicine (MBBS) with at least 55% marks	Dr. Navneet Batra Dr. Samriti Dhawan mscbiotech@ggdsd.ac.in Mb. No. 9417850678
M.Sc. (Information Technology) 1st & 3rd Semester	40	Merit Basis	A person who has passed one of the following examinations (I) B.C.A. examination from the Panjab University. OR (ii) B.E./B.Tech. in Information Technology from the Panjab University. OR (iii) B.C.A./B.Sc. (Hons.) in Computer Science/ B.Sc. (H.S.) in Mathematics & Computing Or Graduation with Computer Science/ I.T. / Computer Application & Mathematics in all three years of Graduations (iv) Any other examination of another University recognized by P.U. as equivalent to any of the above examination.	Dr. Virender Singh virender@ggdsd.ac.in Mb. No. 9872031199
M.A. Economics	60	As per P.U. Admission Guidelines	A Bachelor's degree in commerce or B.B.A. or B.A. with Hons. In Economics / Mathematics or Statistics with at least 45% marks	Mr. Ashutosh Sharma maeco@ggdsd.ac.in Mb. No. 9814396111
M.A. English 1st & 3rd Semester	40	As per P.U. Admission Guidelines	Graduation in any stream with at least 50% marks or equivalent CGPA or B.A. with elective English with atleast 45% marks.	Ms. Poorva Trikha poorva.trikha@ggdsd.ac.in Mb. No. 9888785509
Post Graduate Innovative Programmes of	UGC			
MEFB 1st & 3rd Semester	40	Entrance Test PU-C.E.T(P.G.) + Merit (50% weightage to entrance 50% weightage to qualifying exam)	Bachelor's/Master's degree in any discipline with not less than 50% marks in aggregate. Or pass in final examination conducted by Institute of Chartered Accounts of India or I.C.W.A. or I.C.S.I.	Dr. S.K. Sharma mefb@ggdsd.ac.in Mb. No. 9988347157
M.Sc. Applied Chemistry (Pharmaceutical) 1st & 3rd Semester	40	Merit Basis	B.Sc with Chemistry, B.Tech. (Chemical Engg. & Technology), B.Pharma. with not less than 55% marks in aggregate	Dr. Jasamrit Nayyar mscappchem@ggdsd.ac.in Mb. No. 9878641254
M.Sc. (Bioinformatics) 1st & 3rd Semester  Post Graduate Diploma Courses	40	Entrance Test PU-C.E.T (P.G.) + Merit (50% weightage to entrance 50% weightage to qualifying exam)	Bachelor's degree in Science (General or Honours) with Bioinformatics, Biotechnology, Biochemistry, Botany, Chemistry, Electronics, Genetics, Life Science, Mathematics, Mathematics & Computing, Microbiology, Physics, Statistics, Zoology, Agriculture, Computer Science, Engineering, Medicine, Pharmacy and Veterinary Science with at least 50% marks (45% for SC/ST/BC category).	Mr. Varinder Kumar mscbioinfo@ggdsd.ac.in Mb. No. 9815959778
PGDMM (Marketing Management) 1st Semester	60	Merit Basis	Bachelor's/Post Graduate degree in any discipline with at least 45% marks in aggregate	Ms. Geeta Sharma pgdiplomacom@ggdsd.ac.in Mb. No. 9915832840
PGDPM & LW (Personnel Management & Labour Welfare) 1st Semester	60	Merit Basis	Bachelor's/Post Graduate degree in any discipline with at least 45% marks in aggregate	Ms. Geeta Sharma pgdiplomacom@ggdsd.ac.in Mb. No. 9915832840
PGDCA (Computer Applications) 1st Semester	60	Merit Basis	(i) Graduate (B.A./B.Sc./B.Com./B.C.A. under $10+2+3$ system of examination) having Mathematics as ,ain subject uo to $10+2$ level. OR (ii) B.E. / B.Tech. OR (iii) Any other examination recognized by the Syndicate as equivalent to (i) or (ii) above.	Dr. Rina pgdca@ggdsd.ac.in Mb. No. 9041272070
PGDMC (Mass Communication) 1st Semester	30	Merit Basis	Bachelor's/Post Graduate degree in any discipline with at least 45% marks in aggregate	Dr. Priya Chadha pgdmc@ggdsd.ac.in Mb. No. 9872877394
UNDER GRADUATE (PROFESSIONAL) B.B.A. Ist Sem.	120+40	* Merit Basis	I) 10 + 2 exam with at least 50% marks OR ii) Any other examination with 50% marks, recognized by the Syndicate as equivalent to (I) and passed in the subject english	Dr. Ajay Sharma bba1@ggdsd.ac.in Mb. No. 9872081199

# **OFFERED**

PROGRAMMES B.C.A. Ist Sem.		ADMISSION CRITERIA Merit Basis	MINIMUM ELIGIBILITY FOR ADMISSION  AT ENTRANCE LEVEL  (i) A person who has passed +2 examination in any discipline with at least 50% marks and passed Mathematics as one of the subject at Matriculation examination level shall be eligible to join the first year class of B.C.A. Course. OR (ii) Any other examination recognized by the Syndicate as equivalent. (iii) 10% weightage to be given for each subject of (Mathematics/Statistics) and (Computer Science/Computer Applications/Information Technology or equivalent) to candidate who studied at 10+2 level (iv) 20% weightage in total who studied (Maths/Statistics) and (Computer Science/Computer Applications/ Information Technology or Information System) at +2 level be given.	ADMISSION INCHARGE ENQUIRY E-MAIL ID Dr. Virender Singh Mrs. Monika Sethi bca1@ggdsd.ac.in Mb. No. 981458821
B.Sc. (Hons.) Biotechnology Is	t Sem. 30	Merit Basis	10 + 2 Science (Medical/ Non-Medical)	Dr. Navneet Batra bscbiotech1@ggdsd.ac.in Mb. No. 9417850678
B.Sc. (Hons.) Bioinformatics Is	st Sem. 30	Merit Basis	10 + 2 Science (Medical/ Non-Medical)	Mr. Varinder Kumar bscbioinfo@ggdsd.ac.in Mb. No. 9815959778
Under Graduate (Vocational) ( Bachelor of Vocational (B.Voc.) Retail Management 1st, 3rd & 5th Semester	<b>Courses</b> 50	Merit Basis	10 + 2 in any Stream with 50% marks	Mr. Sureet Singh bvocrm@ggdsd.ac.in Mb. No. 9463689539
Bachelor of Vocational (B.Voc.) Food Processing & Preservation 1st, 3rd & 5th Semester		Merit Basis	10 + 2 in any Stream with 50% marks	Dr. Navneet Batra bvocfpp@ggdsd.ac.in Mb. No. 9417850678
Bachelor of Vocational (B.Voc.) Fashion Technology & Apparel I 1st, 3rd & 5th Semester	50 Design	Merit Basis	10 + 2 in any Stream with 50% marks	Ms. Sumita Sikka bvocftad@ggdsd.ac.in Mb. No. 9914030305
Bachelor of Vocational(B.Voc.) Hardware and Networking 1st, 3rd & 5th Semester	50	Merit Basis	10 + 2 in any Stream with 50% marks	Ms. Shruti bvochn@ggdsd.ac.in Mb. No. 7837277499
Bachelor of Vocational (B.Voc.) Agri Business & Agrarian Entre 1st, 3rd & 5th Semester	50 preneurship	Merit Basis	10 + 2 in any Stream with 50% marks	Dr. Madhur Mohit Mahajan bvocagri@ggdsd.ac.in Mb. No. 9915481104
Diploma in Medical Lab Techno 1st Semester	logy 50	Merit Basis	10 + 2 in any Stream with 50% marks	Mr. Varinder Kumar dmlt@ggdsd.ac.in Mb. No. 9815959778
Under Graduate (General) Deg B.Com. (General) 1st Semeste (Centralised Online Admission as directed by Panjab University Chandigarh)	er 350 or	Merit Basis	10 + 2, merit for this purpose shall be determined on the basis the score of a candidate as follows 1) Percentage of marks in the qualifying examination 2) Add score of 4 for each of the subjects passed (Commerce, Accountancy, Economics, Mathematics, Statistics, Computers or any vocational subject under commerce stream) not exceeding 16 in total. The score is to be added even if the papers are an additional paper.	Dr. Yash Pal Tanejabcom1@ggdsd.ac.in Mb. No. 9779777200
B.Sc. (General) Non-Medical 1st Sem.	150	Merit Basis	10+2 with at least 40% marks and must have passed at least 2 science subjects in qualifying exam out of the three elective subjects offered by him excepting Anthropology	Dr. Sajeev Soni Dr. Shikha Gupta bsc1nm@ggdsd.ac.in Mb. No. 9478798647
B.Sc. (General) Medical 1st Semester	150	Merit Basis	10+2 with at least 40% marks and must have passed at least 2 science subjects in qualifying exam out of the three elective subjects offered by him excepting Anthropology	Dr. Jasveen Dua bsc1m@ggdsd.ac.in Mb. No. 9915731482
B.A. (General) 1st Semester	800	Merit Basis	10 + 2 with English as one of the subjects	Mrs. Meera Sharma ba1@ggdsd.ac.in Mb. No. 9876192935

### **Admission For Ongoing Classes**

CLASSES	ADMISSION INCHARGE	CLASSES	ADMISSION INCHARGE
B.Com. 3 <sup>rd</sup> Sem.	Dr. Mani Parti	B.Sc. 5 <sup>th</sup> Sem. (Non-Med.)	Dr. Samandeep Sharma
B.Com. 5 <sup>th</sup> Sem.	Dr. Monica Sachdeva	B.Sc. 3 <sup>rd</sup> Sem. (Med.)	Dr. Nidhi Mittal
BBA 3 <sup>rd</sup> Sem.	Ms. Priyanka Malhotra	B.Sc. 5 <sup>th</sup> Sem. (Med.)	Dr. Sangeeta Pandit
BBA 5 <sup>th</sup> Sem.	Ms. Rinkey Priya Bali	BA 3 <sup>rd</sup> Sem.	Dr. Nidhi
BCA 3 <sup>rd</sup> Sem.	Dr. Rina	BA 5 <sup>th</sup> Sem.	Ms. Arvuda Sharma
BCA 5 <sup>th</sup> Sem.	Dr. Himani Mittal	B.Sc. (Hons.) Biotech 3 <sup>rd</sup> & 5 <sup>th</sup> Sem.	Dr. Ashima Pathak
B.Sc. 3 <sup>rd</sup> Sem.(Non-Med.)	Dr. Kriti Sharma	B.Sc. (Hons.) Bioinformatics 3 <sup>rd</sup> & 5 <sup>th</sup> Sem.	Mr. Varinder Kumar

# COLLEGE CALENDAR (2017-18)

### **Admission Schedule**

- 1) Normal Admission for ongoing classes/new classes
- 2) Late Admission (for ongoing classes/new classes) to be allowed by the Principal with late fee of Rs. 560/- per student.
- 3) Late Admission with late fee of Rs. 2040/- with the permission of Vice Chancellor

### 10.07.2017 to 22.07.2017

24.07.2017 to 31.07.2017

01.08.2017 to 14.08.2017

### Academic Term-I (10th July to 1st December, 2017)

### **Teaching starts**

- 22.07.2017 for ongoing classes
- 22.07.2017 for new admission classes

### **General Tutorials**

Last Saturday of every month

### **Student Orientation Commerce**

• 24<sup>th</sup> July, 2017 at 10:00 am

### **Student Orientation Science**

• 24<sup>th</sup> July, 2017 at 12:30 noon

### **Student Orientation Arts**

• 25<sup>th</sup> July, 2017 at 10:00 am

### Student Orientation I.T.

• 25<sup>th</sup> July, 2017 at 12:30 noon

### Van Mahostav

2nd week of August, 2017

### **Welcome for Commerce**

• 9<sup>th</sup> August, 2017

### **Welcome for Science**

• 10<sup>th</sup> August, 2017

### **Welcome for Arts**

• 11th August, 2017

### Welcome for I.T.

• 12<sup>th</sup> August, 2017

### **Talent Hunt**

• 3<sup>rd</sup> Week of August, 2017

### **Independence Day**

• 15<sup>th</sup> August, 2017

### Janamasthmi Celebration

• 14<sup>th</sup> August, 2017

### Pt. Mohan Lal Memorial Lecture & Prarthana Sabha

• 30<sup>th</sup> August, 2017

### Teachers' Day

• 5<sup>th</sup> September, 2017

### **Entrepreneurship Summit**

• 9-10<sup>th</sup> September, 2017

### **PU Zonal Youth Festival**

• To be decided by PU

### **Literacy Day**

• 8<sup>th</sup> September, 2017

# Personality Development & Communication Skills Enhancement workshop

• 15-16<sup>th</sup> September, 2017

### **Mid-Semester Tests**

• 3<sup>rd</sup> week of September, 2017

### **Diwali Celebrations**

• 17<sup>th</sup> October, 2017

### **Sports Competitions**

• Dates to be decided by University

### Shri Guru Nanak Dev Ji Birthday Celebrations

• 3<sup>rd</sup> November, 2017

### **PU Semester Examinations**

• 2<sup>nd</sup> December to 21<sup>tst</sup> December, 2017



### Academic Term-II (8th January to 10th May, 2018)

#### **General Tutorials**

Last Saturday of every month

### Lohri Celebration

• 13<sup>th</sup> January, 2018

### Republic Day & Alumni Meet

• 26<sup>th</sup> January, 2018

### **Basant Panchmi**

• 22<sup>nd</sup> January, 2018

### Inter-Disciplinary Seminar

• 9<sup>th</sup> February, 2018

### **Mid Semester Tests**

Last week of February, 2018

### Convocation

• To be decided

\*The dates mentioned are tentative

### **Cultural Week**

### (Including Virasat, Panache, BioRhythm, Phoenix and Vivacity)

• 19-24 February, 2018

### Prize Distribution Function

• To be decided

#### Farewell Commerce

• 2<sup>nd</sup> Week of April, 2018 (afternoon)

### **Farewell Science**

• 2<sup>nd</sup> Week of April, 2018 (afternoon)

### Farewell I.T.

• 2<sup>nd</sup> Week of April, 2018 (afternoon)

#### Farewell Arts

• 2<sup>nd</sup> Week of April, 2018 (afternoon)

### **PU Semester Examination**

• 11th May to 1st June, 2018

### **VACATIONS**

### Autumn Break

• 30<sup>th</sup> September to 9<sup>th</sup> October, 2017

### Winter Break

22<sup>nd</sup> December, 2017 to 7<sup>th</sup> January, 2018

### **Summer Vacations (Tentative)**

• 2<sup>nd</sup> June to 8th July, 2018

### **ACTIVITIES DURING VACATIONS During Autumn & Winter Break**

- NCC/NSS Camps
- Educational Tours & Excursions

### **During Summer Vacations**

Industrial Training & Project Works

# UNDERGRADUATE

For all Undergraduate Courses Panjab University has introduced semester system. For undergraduate courses, there are three compulsory papers:

- 1. English
- 2. Punjabi or History and Culture of Punjab

The following category of students may take up History and Culture of Punjab in place of Punjabi (compulsory)

- a. Students who are not domicile of Punjab and have not studied Punjabi up to class 10.
- b. Wards of Defence Personnel and Central Government Employees who are transferable on All India Basis.
- c. Foreigners.
- 3. Environment, Road Safety Education and Voilence against Women & Children and Drug

The paper on Environment Environment, Road Safety Education and Voilence against Women & Children and Drug is compulsory, non-credit and qualifying in nature. It is taught in the Ist & IInd Sem. The score of this paper will not be added to the total. The examination is objective type.

### B.A. (General) Bachelor Degree **ELIGIBILITY:**

A student who has passed the Senior Secondary Examination, Class XII of CBSE New Delhi/ Punjab School Education Board,

Mohali / National Open School, Delhi/ or any other Board the equivalence of which is recognized by the Panjab University is eligible for admission to the First Year BA degree course.

**DURATION:** Three years (Six Semesters)

NO. OF SEATS: 800

### **COMPULSORY SUBJECTS:**

- 1. English
- 2. Punjabi or History & Culture of Punjab
- 3. Environment, Road Safety Education and Voilence against Women & Children and Drug

### **ELECTIVE SUBJECTS:**

The college offers the following elective subjects:

- 1. English Elective 3. Sanskrit Elective
- 2. Hindi Elective
- 4. Punjabi Elective
- 5. Economics 7. Political Science
- 6. History 8. Psychology
- 9. Public Administration
- 10. Physical Education
- 11. Mathematics
- 12. Statistics
- 13. Sociology
- 14. Music
- 15. Computer Science
- 16. Journalism

# ADMISSION PROCESS

### **Admission Process (New Students)**

- 1. Visit College website: www.ggdsd.ac.in
- 2. Click the link "Online Admission"
- 3. Click on "New Applicant"
- Fill and upload personal and academic information along with registration fee of Rs 800 for College and additional Rs 600 for Hostel (if required)
- 4. For registration fee , there are two modes of payment:
- (a) Internet Banking / Credit Card / Debit Card
- (b) Scratch Card (which can be bought from college counter)
- 5. For Uploading the documents, following scanned certificates are required, so keep those handy (in case of new admission/hostel admission):
- 10th Marks Sheet
- 10+2 Marks Sheet
- Detail marks certificate of last exam
- Character Certificate
- Migration Certificate
- Gap Year Certificate
- Reservation Certificate
- Sub Category Certificate (SC/ ST/ Differently Abled/ Physically Challenged Persons / Wards of Freedom Fighters / Wards of Defence personnel / Foreign Students / Sports / Kashmiri Displaced person's ward/ Descendents of Kargil Martyrs / One Girl Child / Cancer Patient / Thalassemia Patient / AIDS Patient / 1984 Riot Victim of Punjab / Wards of Martyrs / Permanently Disabled of Kargil War / Rural Area Student / Border Area Student / Excelled in Youth Fest /Any Other)\*
- P.U. (CET) Entrance Exam Result
- Aadhaar Card (Self and Mother or Father)
- Sports Gradation Certificate from Chandigarh Sports Department
- Anti Ragging Certificate from the applicant and his/ her parent, duly attested by Oath Commissioner
- \* Subject to change as per P.U. Guidelines
- \*\* Upload the required and relevant certificates
- 6. Fill the e-form by 4<sup>rd</sup> July, 2017.
- 7. Deficient documents can be reloaded by 6<sup>th</sup>July, 2017 Online using user ID and password mailed to your email id filled in e-form.
- 8. Check your name in merit list on college website.
- Applicant will receive SMS / email regarding date, time and venue of the first counseling. Interact and show original certificates personally to the admission committee on the admission day.
- 10. Admission will be granted for the applied course and the hostel (if required) on merit basis.
- 11. Fee Challan will be given by the admission committee which is to be deposited in the bank. After depositing the fee in the bank, receipt of the fee is to be submitted back in the college office for finalizing the process of admission.

### Admission Process (OLD Students)

- 1. Visit College website www.ggdsd.ac.in
- 2. Click the link "Online Admission"
- 3. Click on "Already a Student" if you are an existing student of GGDSD College, Chandigarh
- (a) Click on "Apply for Hostel" if need to apply for hostel accommodation, otherwise shift to step 3 (c)
- Fill your registration number and roll number to login
- Fill the required details
- Register for Hostel along with registration fee of Rs 600
- (b) Click on "Pay fee Online" to pay college or hostel fee online
- Login with the credentials provided for TCS iON Self Service login
- Select the fee you need to pay
- (c) Click on "Apply for 2nd year or 3rd year" for registering to next academic year
- Fill your registration number and roll number for login
- Fill the required details
- Select the year you need to apply for along with the registration fee of Rs 800 for the college
- 4. For registration fee, there are two modes of payment:
- (a) Internet Banking / Credit Card / Debit Card
- (b) Scratch Card (which can be bought from college counter)
- 5. For Uploading the documents, following scanned certificates are required, so keep those handy (in case of new admission/hostel admission):
- Detail marks certificate of last Semester Exam.
- Aadhaar Card (Self and Mother or Father)
- 6. Fill the e-form by 8<sup>th</sup>July, 2017 and upload the relevant documents.
- 7. Applicant will receive SMS / E-mail regarding the acceptance of form.
- 8. Students can deposit the fee in bank through computer generated challan which will be mailed to their respective Email IDs by 8th July or they can pay online by clicking on link "Pay Online Fee" by using Internet Banking, Debit Card or Credit Card.

**For B.Com. (Part 1),** Admission is Online Centralised or as directed by Panjab University, Chandigarh. For details visit: www.puchd.ac.in

**Change of Subject:** The subject can be changed till 10<sup>th</sup> August, 2017 on merit basis & 'first come, first serve' basis provided the seats are available in that particular subject.

Process to be followed by students for subject change request:

- Login e-form using e-form login ID and password sent to your e-mail ID.
- 2. Change the selected subject/s.
- 3. Save the e-form.
- 4. Status for subject change request will be intimated through E-mail or SMS.

# **ADDITIONAL SEATS\***

- 1. Two additional seats for One Girl Child out of the only two girl Children:-
- (a) Two additional seats for one girl child out of the only two girl children per unit per course subject to maximum limit of four are created for those girl Children for admission to a given course in colleges provided they are otherwise eligible from all angles. The Additional seats will be only for those girl Children who are either a single girl Child of her parent or one amongst the only two girl Children with no male Child. The additional seat will be available to only one of the two girl children of a couple.
- (b) An affidavit on a stamp paper worth `20/- duly attested by 1st class Magistrate, to be obtained from the parents of the girl children' declaring therein that the benefit of this scheme is being claimed for only One Girl Child out of the two girl Children and the parent shall not claim the same for the 2nd girl child elsewhere in future The Specimen of the affidavit is as follows:

### **Affidavit**

- 3. That the Deponent has no male child.
- 4. That the Deponent has the following children and none else:
- i) Name
- ii) Sex
- iii) Date of birth
- 5. That neither the deponent nor the aforenamed girl child of the deponent have obtained/ availed the benefit granted under this category, in this University/ Institute including its affiliated colleges.

Place:

Dated: Deponent

### **VERIFICATION**

Verified that the contents of the above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Place:

Dated: Deponent

- 2. One additional seat each for the student who suffers from Cancer, AIDS and Thalassemia for admission in each course under each of these categories if otherwise eligible from all angles.
- The claimant candidate will have to submit a certificate as a proof from National Medical Institute like PGI and AIIMS, etc. in support of his/her claim.

- 3. Institutions up to academic year 2020-21 only to those wards of martyrs/permanent disabled (up to 80%-leading to incapacitation) of KARGIL WAR who have a valid certificate from the Ministry of Defence to this and the same be entered in the Pension Book of the family:-
- (I) 1% seats with minimum of 1 seat in the Departments and affiliated Colleges except in partially financed/self-financing courses. (ii) Exemption of fee. (iii) Exemption in hostel fee.
- 4. For Wards of Kashmiri Migrants/Displaced Person:
- I) 5% weightage to be given and merit be determined accordingly, provided he/she fulfills the minimum prescribed qualifications (including Entrance Test). ii) 5% increase intake subject to a maximum of 3 seats to be treated as additional seat(s) per course at entry point. 3) One additional seat over and above the sanctioned intake in the professional courses: M.Sc.(Bio-Tech).
- a) Under no circumstances, the requirement of Entrance test, wherever applicable, shall be relaxed.
- b) Production/submission of a certificate to effect that the applicant is a ward of Kashmiri displaced person issued by an authorised Govt. officer.
- c) It may be scrutinised whether the person is a really Kashmiri (permanent resident of Kashmir) migrated to other states or he/she is a temporary resident of Kashmir but not actually a Kashmiri who shifted to other states.
- 5. (i) Free education to the completely blind student belonging to below poverty line, as described by the relevant Government notification/s, in any course in the University and its affiliated colleges, subject to the students being otherwise eligible and on merit, but the candidate has to submit an affidavit to this effect issued by the competent authority. Even the free hostel accommodation may also be considered, if required by the students, but he will have to pay the mess charges, which are already subsidized. A limited number of course books (one per paper) may also be considered which would be returnable after the completion of the course.
- ii) Free education to children of persons killed in November, 1984 riots and terrorist violence in Punjab State.
- 6. Two Additional Seats for Rural Area Students:
- Only those candidates will be considered in this category, which have passed their Matriculations and +2 examination from those rural schools that do not fall in the area of municipal corporation/ Municipal committee / Small Town/ Notified Area. Further the candidates should have been studying in such school for at least five years before passing the last examination. A candidate claiming such benefit will have to produce a certificate from the D.E.O./ Principal of the concerned institute of the area certifying that the school from where the candidate has passed the Matriculation and +2 examination falls with in the aforesaid rural area.

### 7. One Additional Seat for Border Area Students:

The border area students shall mean those candidates who have passed their matriculation and +2 examination from the border area school situated within 20 kilometers from the international border. A candidate claiming such benefit will have to produce a certificate from the Tehsildar or the Principal/ Headmaster/ Head of the school certifying that the school from where the candidate has passed the matriculation or matriculation examination, falls within the aforesaid border area.

8. One Additional seat for Youth Fest: One seat per unit for those candidates who have excelled in Inter Varsity Youth Festival, National Festival and International Festivals.

# ANTI RAGGING RULES (RAGGING IS TOTALLY BANNED)

### 'RAGGING' means the following:

Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

### **Punishable Ingredients of Ragging**

Abetment to ragging; Criminal conspiracy to rag; Unlawful assembly and rioting while ragging; Public nuisance created during ragging; Violation of decency and morals through ragging; Injury to body, causing hurt or grievous hurt; Wrongful restraint; Wrongful confinement; Use of criminal force; Assault as well as sexual offences or unnatural offences; Extortion; Criminal trespass; Offences against property; Criminal intimidation; Attempts to commit any or all of the above mentioned offences against the victim(s); Physical or psychological humiliation; All other offences following from the definition of 'Ragging'

### **Anti Ragging Committee**

1. Dr. Bhushan K. Sharma 2. Dr. Balraj Thapar

3. Dr. Rajiv Behl 4. Ms. Madhu Sharma

5. Ms. Suman Sharma 6. Mr. Gagandeep Sharma

7. Dr Navneet Batra 8. Dr. Yashpal Taneja

9. Mr. Puneet Sharma 10. Ms. Sumeet Kaur Sibal

11. Ms. Usha Sawal

At the institution level: Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- Suspension from attending classes and academic privileges.
- Withholding / withdrawing scholarship / fellowship and
- 3. Debarring from appearing in any test/examination or other evaluation process.
- Withholding results. 4.
- 5. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- 6. Suspension/expulsion from the hostel.
- Cancellation of admission. 7.
- Rustication from the institution for period ranging from 1 to 4 semesters.
- 9. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
- Fine ranging between Rs. 25,000/- to Rs. 1 lakh. 10.
- 11. Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

Students have to upload Anti Ragging affidavit of Self & Parents.

**Note:** After getting admission, the student is required to fill his/her particulars at https://antiragging.in as per the regulations of Hon'ble Supreme Court and UGC / MHRD, Govt. of India regarding Anti Ragging in the Institution. The students are also required to submit his / her unique ID / copy of undertaking generated online, in the college office.

### **Punishments**

### COLLEGE COMMITTEE AGAINST SEXUAL HARASSMENT

In compliance to the Act of Parliament and Policy of Panjab University, Chandigarh, GGDSD College, Sector 32-C, Chandigarh has constituted the College Committee Against Sexual Harassment (CCASH), which has the following members:-

- Ms. Meera Sharma, Chairperson mks7274@yahoo.co.in Mobile - 9876192935
- Dr. Balraj Thapar, Member balraj.thapar@gmail.com Mobile - 9872227460
- Dr. Gagandeep Sharma, Member gagandeep.sharma@ggdsd.ac.in Mobile - 9872998585
- 4. Mrs. Usha Sawal, Member
- 5. Prof. Manoj K. Sharma, Member
- 6. Prof. Manvinder Kaur, Member
- 7. Dr. Kanta Singhania, Member
- 8. Member (to be nominated)
  Girl representative from girls' hostel
- Member (to be nominated)
   One student from the college

### **Definition of Sexual Harassment:**

Sexual harassment includes any one or more of the following unwelcome acts or behaviour (whether directly or by implication) namely:-

- i) Physical contact and advances or
- ii) A demand or request for sexual favours or
- iii) Making a sexual coloured remarks or
- iv) Showing pornography or
- v) Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

### **Functions of the Committee**

- A) Committee shall assist in resolving the cases on the campus through mediation of crises arising out of such incidents.
- B) Committee shall coordinate with the security staff to devise ways and means by which a system of crises management that is gender sensitive is put in place.
- C) Committee shall organize training workshops for students, academic staff, non-teaching staff, employees and service providers to sensitize them against sexual harassment of women at workplace.

The complaint may be reported within 3 months from the date of incident and in case of a series of incidents, within a period of

three months from date of last incident.

For more details: see the policy document and refer to the Sexual Harassment of Women at workplace (Prevention, Prohibitions and Redressal) Act, 2013.

### **Hostel Facility**

The college has excellent hostel facilities for both boys and

girls with a capacity to accommodate 275 boys and 300 girls approximately. The boys' and girls' hostels are separately located on the college campus. The rooms are spacious and well furnished. Each hostel has its own air-conditioned mess cum dining hall, reading hall and an office area. Strict discipline is followed in the hostels. Admissions to the hostel is strictly on merit basis.

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

As per NAAC instructions, the college has established 'Internal Quality Assurance Cell' that works towards realizing the goals of quality enhancement and sustenance. It is a facilitative and participative organ of the institution. The prime task of the IQAC is to develop a system that improves the overall performance of the institution by removing the deficiencies and enhancing the quality. The IQAC of the college under the leadership of Principal Dr. Bhushan K. Sharma and coordinator Mrs. Ashima Dhir worked towards the successful completion of the 3rd cycle of accreditation by NAAC and achieved 'A+' grade this year. The high level NAAC peer team that visited the college in January 2017 for institutional assessment comprised of the following members:

- Chairperson: Prof. S. Ignacimuthu
- Member Coordinator: Prof. Nishi Pandey
- Member: Dr. Siddheshwar Tukaram Gadade

**Basic Purpose of the IQAC:** IQAC of our college works continuously to generate and implement innovative academic ideas and practices to enhance the academic and administrative performance of the institution.

### Functions of the IQAC:

- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality
- Development of Quality Culture in the institution by disseminating information on various quality parameters of higher education
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty development
- Arrangement for feedback from students, parents and other stakeholders on quality-related institutional processes
- Documentation of the various programmes/activities leading to quality improvement

# INFRASTRUCTURE



Spread over a sprawling 16.5 acres of land, the college boasts of a beautifully landscaped campus, offering a charming ambience to all its inmates. The stateof-the-art infrastructure of the college is continuously upgraded with futuristic facilities that match the honors of 'A+' grade by NAAC (An honour shared by no other college of the city) and 'A College with Potential for Excellence' by UGC, New Delhi.

The newly built fully air-conditioned i.e. New Administrative Block, with three stories, houses in itself many important places like Principal's Office, Registrar's Office, Administrative wing and Committee room on the ground floor; Governing body office and Kaushaliya Devi Verma Charitable Institute on the first floor: and a Mini-auditorium and Guest Rooms on the second floor. The new building also has in its basement section - NSS Office, Placement Office, a Conference Room, three stores, Offices of three HODs, B.Voc. Kaushal Kendra Office, Office of Company Secretary, etc.

The college has also built a new P.G. Block which has offices of Controller of Examination, Dean Student Welfare,

Internal Quality Assurance Cell and Hostel Office. The block also contains smart classrooms to hold classes and lectures.

The library which is the heart of the college wears an elegant look and has many sections such as Digital Library cum Centralized Research Facility, Reading Room with periodical stocks/section, Reprography section, Arts, Computer, Commerce and Social Science books sections and Pt. Mohan Lal Digitalization Centre. The IT Block of the college designed with state-of-art looks has all the Information and technology based facilities like ultra modern labs, softwares and internet, etc.

Other than these, Pt. Mohan Lal Block, Prof. Roshan Lal Verma Block, a Science Block, Faculty Interaction Room, Girls' Common Room, One three storied boys' hostel comprising three blocks, one girls' hostel comprising three blocks, recreation hall, sports ground, auditorium cum gymnasium, Principal's lodge too are an integral part of the well planned campus.

The college has also installed a 500 KVA Genset to cater to the vast needs related to the electricity. The college has also built an underground reservoir with a huge capacity of 3 lakh litres.

Keeping in view with all the modern facilities, the faculty utilizes 80 spacious class rooms including 22 smart classrooms out of which 8 are being used as lab cum smart class rooms. These smart class rooms are equipped with all the modern technologies. There are 51 labs, 2 lecture theatres and 04 seminar halls. The college has also a dark room, computer section, a green house, a herbal garden and 5 aquariums. Apart from this, the college has added a new feather in its cap by adding Block C (under construction) to meet its ever growing infrastructural needs.



The following is the list of the				Nebero Server
laboratories in the college:		Audio Visual Lab/		NAS Server
Description	No.	Functional English Lab	1	Workstation
Computer & IT Labs	6	Psychology Labs	2	I-MAC
Computer graphics		Music Lab	1	Firewall (Astaro Security Gateway V8)
and Animation lab	1	Fashion Designing Labs	2	UPS 20 KVA
Hardware and Networking lab	1	Kaushaliya Devi Verma Charitable		UPS 10 KVA
Physics Labs		Institute Labs	2	
(Mechanical, Electric, Electronics)	5	Statistics Lab	1	SOFTWARE:
Optics Lab (Dark Room) – 1		Seminar Halls	4	The department has an annual campus
Computer Lab –	1	Smart Class Rooms	22	agreement with Microsoft Professional
U.G. Chemistry Labs	4	Class rooms	80	which includes the following Licensed
Research lab Chemistry	1			Software.
P.G. Applied Chemistry (Pharmaceu	ıtical)	The department of IT has 8 Labora	tories	1. MS Office 2013 Professional /2013
1	,	for practical based learning. The stu		
Sophisticated Instrumentation lab	1	at the department have a u	nique	2. MS Office 2011 for Mac
Botany Labs	2	opportunity of working in diff	ferent	3. MS Office 2007 Professional
Virtual Herbarium -	1	development environments like MS	S-DOS,	4. MS Visual Studio
Eco Museum –	1	Linux, MS Windows, Unix and TC	S Ion	5. MS Windows
Herbal Garden –	1	databases. The college is inter-conr	nected	6. MS Windows OS (VISTA, 7, 8)
Botany plant Aquarium	2	with the help of gigabit network		
Biotechnology Labs	2	fibreoptic backbone cable allowing	g data	8. MS SQL Server
Biotech Research Lab	1	rates of 2 Gbps. The backbone li	nks 8	9. Oracle 11g Standard
Biochemistry Labs	2	buildings of the campus and hostels	to the	10. Campus Analyzer (ERP Solutions)
Microbiology Labs	1	department. Wireless internet acc	ess is	11. Flash 4x
Plant Tissue Culture Labs	1	available in the campus & in bot	:h the	12. 3D Max
Fermentation & Bioprocess Lab	1	hostels.		13. Illustrator 4x
Centralized Instrumentation Lab	2	The IT Department has the foll	owing	14. Adobe 4x
B.Voc (Food Processing) Lab	1	computing facilities:		15. Macromedia 4x
		No. of Computer laboratories – 8		16. Corel Draw 4x
Zoology Labs	2			17. Linux
Zoology Museums 2		SERVERS / WORKSTATIONS / BACK	UP:	18. Unix
Zoology Aquariums	5	IBM Server X 3400		19. TCS Ion (ERP Solutions)
Bioinformatics Labs	3	IBM Server X 3400 m		
Bioinformatics Research Labs	1	Oracle Sun Solaris Server (Netra SPA	ARC	
		· · ·		



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### **FACULTY**

The real asset of an institution is the erudite and hard working faculty members, who nurture the students with passion and dedication. Our college boasts of a very rich blend of teachers, academicians, researchers and professionals from various streams of knowledge, who, besides being well grounded in their basic discipline are professional to the core and possess the passion to impart value based knowledge. We have 70 Ph.D.s, 33 M.Phil.s, 9 M.C.A.s, 2 CS.s and 4 M.B.A.s in the departments of Commerce and Management, Science and Technology, Biosciences, Humanities and Information Technology. All the faculty members possess profound knowledge of their respective disciplines and are consistently dedicated towards working on the overall growth of their students' personality and abilities.

### **DEPARTMENT OF COMMERCE**

CS(Dr.) Bhushan K.Sharma (Principal)

M.Com., M.Phil., Ph.D., FCS.

Dr. Rajiv Behl M.Com., Ph.D.
Dr. Meru Sehgal M.Com., Ph.D.
Dr. Ajay Sharma M.Com., Ph.D.
Dr. Monica Sachdeva M.B.A., Ph.D.

Dr. Yash Pal TanejaM.Com., Ph.D.

Dr. Amit Mohindroo M.Com., Ph.D.
Dr. Meenu Gupta M.Com., Ph.D.
Mrs. Rinkey Priya Bali M.Com., M.Phil.
Dr. Diksha Kakkar M.Com., Ph.D., CS
Dr. Mani Parti M.Com., M.Phil., Ph.D.

Ms Priyanka Malhotra M.B.A.

Dr. Sumeet Kaur Sibal M.Com., Ph.D.

Dr Savita Sindhu M.Com., M.Phil., Ph.D.

Dr Kapil Dev M.Com., Ph.D.
Dr Monika Mittal M.Com., Ph.D.
Dr. Geeta Sharma M.Com., Ph.D.
Ms. Anupriya Bhardwaj M.Com., M.Phil.
Dr. Nidhi Grover M.Com., Ph.D.

Mr. Sureet Singh M.Com.

Dr. S.K. Sharma M.A., M.B.A., Ph.D.
Dr. Shallu Sharma M.Com., Ph.D.
Dr Monika Khindari M.Com., M.Phil, Ph.D.

Dr. Nidhi Choudhary M.Com., Ph.D.

Ms. Jyoti Jindal M.Com., M.Phil.

Ms. Sheetal Sharma M.Com., M.Phil.

### **DEPARTMENT OF ECONOMICS**

Dr. Vivek Sharma M.A.(Hons.), M.B.A., Ph.D.

Mr. Ashutosh Sharma M.A.

Dr. Gagandeep Sharma M.A., M.Phil., Ph.D.

Ms. Niharika Sharma M.A., M.Phil.

Ms. Ruchi Sharma M.A.
Dr. Arti Jolly M.A. Ph.D.
Dr. Madhur Mohit Mahajan M.A. Ph.D.
Ms. Arvuda Sharma M.A., M.Phil.
Dr. Payal Gupta M.A., Ph.D.
Ms. Preeti Vohra M.A.

DEPARTMENT OF ENGLISH

Dr. Balraj Thapar M.A., M.Phil., Ph.D.

Ms. Meera Sharma M.A., M.Phil.
Dr. Arun Gaur M.A., Ph.D.
Ms. Madhu Sharma M.A., M.Phil.

Ms. Pooja Sarin M.A.
Dr. Nidhi Mittal M.A., Ph.D.
Mr. Harender Kumar M.A., M.Phil.

Dr. Archna Sahni M.A., M.Phil., Ph.D.

Dr. Manisha Gangahar M.A., Ph.D.

Ms. Poorva Trikha M.A., M.Phil.

Dr. Richa Puri M.A., Ph.D.
Dr. Archana Verma Singh M.A., Ph.D.

Dr. Liza Nanda M.A., M.Phil., Ph.D.

Ms. Gaganpreet Walia M.A.

**DEPARTMENT OF HINDI** 

Dr. Pratibha Kumari M.A., Ph.D.

**DEPARTMENT OF PUNJABI** 

Dr. Harvinder Chahal M.A., Ph.D.

DEPARTMENT OF JOURNALISM AND MASS

**COMMUNICATION** 

Dr. Priya Chadha M.A., Ph.D.

**DEPARTMENT OF PHYSICAL EDUCATION** 

Ms. Suman Sharma M.A.
Dr. Safri Lal M.A., Ph.D.

Mr. Rakesh Verma M.A.

Dr. Rajinder Mann M.A., Ph.D.

**DEPARTMENT OF POLITICAL SCIENCE** 

Ms. Seema Kumari M.A., M.Phil.

Ms. Monika Soni M.A.

**DEPARTMENT OF PUBLIC ADMINISTRATION** 

Mr. Rakesh Mehta M.A., M.Phil.

### **DEPARTMENT OF SANSKRIT**

Dr. Devi Singh M.A., Ph.D.

#### DEPARTMENT OF SOCIOLOGY

Dr. Mona Arora M.A., Ph.D.

Dr. Rinku Kalia M.A., M.Phil., Ph.D.

### **DEPARTMENT OF HISTORY**

Dr. M. Parmod M.A., Ph.D.

### **DEPARTMENT OF MUSIC**

Dr. Kulwinder Kaur M.A., M.Phil., Ph.D.

### **DEPARTMENT OF PSYCHOLOGY**

Dr. Tarun Deep Kaur M.A., Ph.D.

#### DEPARTMENT OF FASHION DESIGNING

Ms. Sumita Sikka M.Sc. (Clothing & Textile)

### **DEPARTMENT OF FRENCH**

Vacant -01

### **DEPARTMENT OF CHEMISTRY & INDUSTRIAL CHEMISTRY**

Dr. Sajeev Soni M.Sc., Ph.D.
Dr. Jasamrit Nayyar M.Sc., Ph.D.
Dr. Shweta Wadhawan M.Sc., Ph.D.
Dr. Jyoti Kataria M.Sc., Ph.D.

### **DEPARTMENT OF PHYSICS**

Dr. Manohar Lal Verma M.Sc., M.Phil., Ph.D.
Dr. Shikha Gupta M.Sc., Ph.D.
Dr. Neelu Mahajan M.Sc., Ph.D.
Dr. Sanjeev Kumar M.Sc., Ph.D.
Dr. Kriti Sharma M.Sc., Ph.D.
Dr. Samandeep Sharma M.Sc., Ph.D.
Dr. Amit Goyal M.Sc., Ph.D.

### **DEPARTMENT OF BOTANY**

Dr. Jasveen Dua M.Sc., Ph.D.

### DEPARTMENT OF ZOOLOGY

Dr. Sangeeta Pandit M.Sc., Ph.D.
Dr. Indu Mehta M.Sc., Ph.D.

### **DEPARTMENT OF BIOINFORMATICS**

Mr. Varinder Kumar M.Sc.

#### DEPARTMENT OF MATHEMATICS

Mr. Puneet Sharma M.Sc.(Hons.)
Dr. Sargam Preet M.Sc.(Hons.),
M.Phil., Ph.D.
Dr. Mahak Sharma M.Sc., Ph.D.

### **DEPARTMENT OF STATISTICS**

Vacant -01

### DEPARTMENT OF BIOTECHNOLOGY & MICROBIOLOGY

Dr. Navneet Batra M.Sc., Ph.D.
Dr. Ashima Pathak M.Sc.(Hons.), Ph.D.
Dr. Samriti Dhawan M.Sc., Ph.D.
Dr. Neetu Thakur M.Sc., Ph.D.

### DEPARTMENT OF BIOCHEMISTRY

Dr. Akhlash Partap Singh M.Sc., Ph.D.
Dr. Nidhi Mittal M.Sc.(Hons.), Ph.D.

### DEPARTMENT OF INFORMATION TECHNOLOGY

Dr. Virender Singh M.C.A., M.Phil., MCSE, Ph.D. Dr. Rina M.C.A., M.Phil., Ph.D. Mr. Naveen Dalal M.C.A. Ms. Monika Sethi M.C.A., M.Phil. Ms. Pooja Mohan M.C.A., M.Phil. M.C.A., M.Phil. Ms. Gagandeep Kaur Mr. Paramjit Singh M.Tech. M.C.A., M.Phil. Mr. Anubhav Sharma Dr. Himani Mittal M.C.A., Ph.D. Ms. Shailja Agnihotri M.C.A.

### **LIBRARY**

Mr. Arvind Mahajan M.A., B.Lib. Science
Mr. Gurpreet Singh M.A., M.Lib. Info. Science



### **REGISTRAR** Dr. Balraj Thapar

### ADMINISTRATIVE & SUPPORT STAFF

Department of General Administration Mr. Vishavjeet Superintendent Mr. Amar Singh Steno Typist Mr. Santosh Kumar Junior Assistant Junior Assistant Mr. Gurpal Singh

Mr. Manish Sharma Clerk Mr. Neeraj Prajapati Clerk Clerk Mr. Vishal Anand Clerk Ms. Hema Rawat Mr. Gulshan Kumar Clerk Caretaker Mr. Bajrang Bahadur Ms. Renu Receptionist

#### In-charge **Elective Courses**

Dr. Diksha Advertising, Sales Promotion

& Sales Management

Ms. Pooja Sarin Functional English Dr. Jasamrit Kaur **Industrial Chemistry** Dr. Rina Information Technology

Dr. Navneet Batra Biotechnology Dr. Balraj Thapar Fashion Designing **Computer Applications** Mr. Naveen Dalal

Dr. Akhlash P. Singh Biochemistry

Dr. Navneet Batra Industrial Microbiology

### **Medical Officers**

Dr. Kiran Bansal M.B.B.S., Ex. P.C.M.S. Dr. Gurmeet Singh Dhillon B.A.M.S., D.H.E.S., M.R.S.H

Ms. Geetika Gupta Pharmacist **Technical Staff** Department Mr. Surinder Singh Physics Lab Mr. Robin Roy Chemistry Lab Mr. Puran Lal

Applied Chemistry Lab Mr. Khema Ram Zoology Lab Mr. Lal Mohan **Botany Lab** Mr. Akhilesh Chandra Biotechnology Lab

Mr. Data Ram Chemistry Lab Tabla Instructor Mr. Krishan Chander Mr. Sumant Dutta Admin office

Mr. Shamim A. Khan TT Mr. Manish Kashyap IT Ms. Suman Kaushal Library Ms. Kanchan Library Mr. Ashok Kumar IT Mr Bharat Singh **Sports** 

During the session additional staff is employed, as and when

required, on contractual basis

### **FACULTY HOLDING OFFICES**

Dr. Gagandeep Sharma Dean, Admissions &

Controller of Examination

Ms. Meera Sharma Dean, Arts Dr. Rajiv Behl Dean, Commerce Dr. Sajeev Soni Dean, Science

Dean, Student Welfare & ANO, NCC Dr. Virender Singh

Dr. Ajay Sharma Dean, Cultural Activities Dean, Alumni Association Ms. Priyanka Malhotra

Dr. Monica Sachdeva Staff Secretary

Dr. Diksha Kakkar Bursar

Ms. Ruchi Sharma Sub Registrar (Arts) - I Dr. Priya Chadha Sub Registrar (Arts) - II Dr. Meenu Gupta Sub Registrar (Commerce) - I Dr. Monika Mittal Sub Registrar (Commerce) - II Sub Registrar (Science)

Dr. Jasamrit Nayyar

Sub Registrar (Information Tech.) Dr. Rina

Mr. Naveen Dalal Nodal Officer

Contact: 9814606066

e-mail: naveen.dalal@gmail.com

### **COORDINATORS**

Dr. Jasveen Dua Internal Quality Assurance Cell

Dr. Ajay Sharma Company Secretaries

Dr. Kapil Dev Training & Placement Officer (TPO)

Dr. Nidhi Grover Scholarships & Foreign Students

FDP & U.F.V. Dr. Monika Sachdeva Dr. Amit Mohindroo **UGC Grants** 

Dr. Diksha Kakkar Legal Awareness Cell Ms. Pooja Sareen Press & Public Relations Dr. Mehak Sharma Campus Beautification

Mr. Naveen Dalal TCT

Dr. Devi Singh NSS (Male), Urdu Classes

Dr. Mani Parti NSS (Female) Mr. Harender Kumar **General Tutorials** Dr. Tarundeep Kaur Manasuday

Mr. Arvind Mahajan Divinity & Manay Dharma Kendra

### **Boys' Hostel**

Chief Warden: Dr. Yashpal Taneja Chief Warden: Mr. Gurpreet Singh Warden: Mr. Parveen Sharma

### Girls' Hostel

Chief Warden: Dr. Sumeet Kaur Sibal Chief Warden: Dr. Savita Sindhu

Warden: Ms. Usha Sawal

# **OUR COLLABORATIONS**

### Eleven Years of Our Association with University of Fraser Valley, Canada

On November 10, 2016, University of the Fraser Valley (UFV), a top ranked Canadian university, completed eleven years of signing an MoU with S.D. College to run their BBA programme on the college campus. The day was marked by great celebrations.

### Microsoft IT Academy Program

Our college is Member Microsoft IT Academy program and we are the first ever college in the region to be selected as a Member Microsoft IT Academy program. The world-class Microsoft IT Academy curriculum will help the students to obtain the hands-on skills and experience that they need to succeed in technology careers. The program offers classroom and online learning, Hands-On Labs, and access to hundreds of courses, books, cutting-edge resources, and collaboration tools. Most important, one can earn valuable Microsoft Certification.

### MoU with NSE

A Memorandum of Understanding (MoU) was signed on September 27, 2011 between the National Stock Exchange (NSE) and the college for starting a new NSE Certified Capital Market Professional course. NSE was represented by Mr. T. Venkat Rao, Vice President Northern Region and Ms. Renu Arora, Manager NSE Delhi Office. The President of the College Governing Body, Mr. Upkar Krishan Sharma represented the college. This course is a new milestone in raising the employment prospects for the students. The course is designed to make the students competent in Securities Market. Students of any stream are eligible for this four month programme. The certificate of the course will be jointly awarded by the college and the NSE.

### **Institute of Company Secretaries of India:**

The Department of Commerce & Management is providing faculty, infrastructure and administrative help to the local chapter of ICSI. It is organizing preparatory classes of Foundation, Inter and Final stages of ICSI exams. The local chapter of ICSI is also situated in the college.



## RESEARCH PROFILE

The college faculty performs high quality research across a wide range of disciplines with strong commitment to excellence and concern for the needs of both local and global problems. Staff collaborates strongly, generating multidisciplinary and innovative research funding. Our research work is funded by various agencies including UGC, New Delhi; DST, Chandigarh; DST, New Delhi; SERB, New Delhi; DAE, New Delhi; ICSSR and HSCST Panchkula. In the previous academic session numerous research projects have been completed successfully. Our faculty has published more than 125 books and 418 research papers in Journals / proceedings of International and National reputes in last five years. The faculty members have acted as resource persons/presented their research papers in various international conferences, seminars in India and abroad. Besides this, college publishes a biannual research journal VANIJYA MANTHAN (ISSN No. 2350-0719). The college regularly invites faculty of reputed institutes to upgrade the research knowledge of our faculty and students.

The college has excellent research facilities in various departments with state-of the-art laboratories. Besides this, many of faculty members of the college also offer research quidance to Ph.D and M.Phil students from different Universities. As many as 31 students are enrolled with our faculty for their Ph.D degree. Further our college has two research centres recognized by Panjab University, Chandigarh in the subjects of Biotechnology and Chemistry. Strong research base gives students access to a wide range of cutting edge expertise. The students of the college are encouraged to engage in healthy and meaningful research. In the final year of UG and PG programmes, students choose and carry out a research project linked to a major research area which can be laboratory, literature or computer based. The endeavor is to provide the students with invaluable experience about the intricacies of different facets of research work. While such initiatives provide the students with invaluable experience about research work; it also helps them in their professional and academic life.

### **Teaching-Learning and Evaluation**

- Diagnostic Tests
- Case Studies
- Independent Projects
- Workshops
- Educational Tours
- Seminars & Guest Lectures
- Group Projects & Live Projects
- Summer Training
- Brain Storming Sessions
- Industrial Trips

### Grants from UGC and DBT, GOI

The college regularly receives grants from the University Grants Commission (UGC) and different departments of the Government of India in appreciation of its high academic standards. The college has got sanction from UGC, New Delhi for continuation of the status 'A College with -Potential for Excellence' from 1st April 2014 to 31st March 2019. As per this scheme, UGC has approved grant of `1.40 Crore. The amount can be utilized for upgradation of teaching facilities at UG and PG levels, research facilities, extension activities and establishment of internet lease line in the campus. The expert committee has recommended that for the next phase of CPE four departments (i)Bio-sciences (ii)Physics (iii)Commerce and Management and (iv) Economics should be considered as highly rated departments.

We have received grant of `1 crore 85 lakh to run two new vocational courses (B.Voc.) namely: Retail Management and Food Processing and Preservation from UGC. Apart from this 50 lac have also been received from UGC for starting Diploma in Medical Lab & Technology (DMLT) under Community College Scheme.

### **Teaching-Learning and Evaluation Process** Information Dissemination at Admission Stage

- Prospectus
- Academic Counseling and
- Personal Guidance Cell
   Admission Committees

### **Evaluation of Learning Behaviour & Performance**

- General Tutorial System
- Talent Search Contests
- Sports Trials
- Snap Tests
- Class Tests
- Observation by Class Teacher

### Feedback

- Student Discussion
- Students' Council's feedback
- Parents' Association's feedback
- Feedback from students
   Exit Forms
- Self Appraisal ACRs

### **Promoting the Skills of Learners**

- Communication Skills Workshops
- Personality Development Workshops
- Extension Lectures
- Seminars/Workshops • General Tutorials
- Quizzes
- Assignments
- Class Tests
- Youth Festivals
- Competitions

- Group Discussions
- Role Plays/Case Studies
- Debates
- Declamations
- Presentations
- Snap Tests
- Sports
- Tours and Excursions

# **EXAMINATION**

### **House Tests for Semester Examination**

The college conducts two Mid Semesters Tests during the academic session and each student is required to compulsorily appear in both the Mid Semester Tests. No student is allowed to take these examinations without valid Identity Card.

### First Mid Semester Tests

The first MST will be held in the third week of September and it will be of three hour duration.

### Second Mid Semester Tests

The second MST will be held in the last week of February and it will be of three hour duration.

### **House Tests Rules**

- Absent is marked for the student who fails to appear in these exams, whatever be the reason of absence and it will be presumed that he/she has scored zero marks in that paper(s).
- Charges of Rs.500 will be imposed on the student who absents himself /herself in the MSTs without prior exemption.
- Any student who fails to fulfill the eligibility criterion is required to reappear in the Special Test held in the month of November and April, provided the Principal permits him/her to sit for the same.
- A student found guilty of using unfair means in an examination is fined according to the gravity of the offence and is also liable for detention or expulsion. It also automatically renders the student ineligible for the award of any prize, concession, scholarship or stipend for a year.

### **Panjab University Semester Examination**

Panjab University Examination will be held in December 2017 and May 2018.

Eligibility Conditions for Appearing in the University Examination

Each student is required to fill up University examination form in September 2017 and January 2018 for Semester examinations which will be sent only provisionally to the Panjab University, Chandigarh for the semester examination to be held in December 2017 /May 2018. The filling of the examination form is subject to the following conditions:

- a. The student has displayed good conduct during the course of his/her stay as a bonafide student of the college.
- b. The student has attended at least 75% of lectures delivered in each subject, both in the theory as well as in the practical classes. (The lectures are counted from the first day of the session, till the preparatory holidays are announced by the Principal).
- c. The student has secured at least 25% marks as aggregate in all the subjects in each Mid Semester Test.

### Special Test / Discretionary Test

A student, who fails to obtain 25% marks in aggregate in Mid Semester Tests for whatever reasons may be allowed to appear in a Special Test at the discretion of the Principal. Such a student shall have to / qualify the special test by securing at least 30% marks in aggregate, failing which he/she will not be allowed to sit in the examination of the University. The examination fee will be charged from the students who appear in the Special Tests.

In case a student fails to fulfill any of the above laid down conditions, the admission form submitted by him/her and sent provisionally may be withdrawn even one day before University examination and he/she will not be eligible to appear in the University examination even as a private candidate.

### **Condoning of Shortage of Lectures**

If the required percentage of attendance is deficient on account of certain sports/NCC/NSS/extra-curricular activities, educational excursions etc., credit may be given by the Principal for the number of days for which prior exemption was obtained. This condoning would be over and above the limits provided in the existing rules and regulations.

# **AWARDS**

The college holds an Annual Prize Distribution Function, in which students who have performed outstandingly in various academic, sports and co-curricular activities during the entire academic session are honoured with numerous prestigious awards. The top honours include the following:

#### **ACADEMICS**

### **Roll of Honour:**

To a student who maintains his position consistently between top three positions in the P.U examinations conducted by PU, Chandigarh in all the three years of Under Graduate Degree course or both years of Post Graduate course

### **Certificate of Distinction:**

- To university position holders
- Class Strength upto 100 students Top 3 Position Holders
- Class Strength from 100-200 students-Top 5 Position Holders
- Class Strength beyond 200 Top 7 Position Holders

### **Certificate of Merit:**

To MST Position holders in aggregate

#### **SPORTS**

### **Roll of Honour:**

- 1) To a student who wins any of the first three positions in any International tournament
- 2) To a student who bags any of the first three positions in All India Inter-University Championship or National Championship
- 3) To a student who wins Gold Medal in North Zone Inter-University

### College Colour:

- 1) To a student who bags any of the first three positions in Panjab University Inter-College and participates in All India Inter-University Championship
- 2) To a student who bags any of the first three positions in State tournament and participates in National Championship
- 3) To a student who wins silver or bronze in North Zone Inter-University

### **Certificate of Distinction:**

1) To a student who bags first place in Panjab University Inter College Tournament but does not participate in All India Inter-University

- 2) To a student who bags first place in State Tournament but does not participate in National Championship
- 3) To a student who does not win any place in the Panjab University Inter College Tournament but participates in the All India Inter-University
- 4) To a student who does not win any place in State Tournament but participates in the National Championship

### **Certificate of Merit:**

To a student who bags 2nd or 3rd position in Panjab University Inter College Tournament.

#### NCC

### **Roll of Honour:**

Selected for Republic Day Parade and National Shooting

### **College Colour:**

To be recommended by ANO

### **Certificate of Distinction:**

To be recommended by ANO

### **Certificate of Merit:**

'B' certificate with 'A' grade

### NSS

### College Colour:

2 chief volunteers (1 Boy, 1 Girl)

### EXTRA-CURRICULAR ACTIVITIES

### **Roll of Honour:**

To a student who represents P.U. in an officially sponsored International event or gets distinction in All India Inter University Youth Fest or North Zone Inter University Youth Fest or bags 1st prize for three years consecutively in PU Youth Fest.

### College Colour:

To a student for commendable contribution to the college in various co-curricular activities and who stands 1st in P.U. Zonal Youth Fest & Prize winner in P.U. Inter-zonal Youth Fest

### **Certificate of Distinction:**

To a student who stands 2nd in P.U. Zonal Youth Festival

### **Certificate of Merit:**

To a student who stands 3rd in P.U.Zonal Youth Festival & 1st or 2nd in Inter-College competitions



### 'ADD ON' COURSES

Under this programme, each student along with his/her conventional degree would be awarded an additional Certificate/Diploma/Advanced Diploma in the 'Add On' course opted for. Each student would earn a Certificate, a Diploma, an Advanced Diploma after the successful completion of first year, second year and third year respectively. A special feature of this system is the flexibility that it offers. The students have the complete freedom to diversify their field of education, and the courses that they opt for, which need not even necessarily be related to their core discipline. The college offers as many as 13 'Add on' courses. Furthermore, it is required that the student should opt for that 'Add On' course, which he/she has not opted for an elective subject.

### NAME OF THE COURSE COORDINATOR

**Event Management** Dr. Geeta Sharma Computer Based Accounting Dr. Ajay Sharma Advertising & Sales Management Dr. Diksha Kakkar Cosmetology Mrs. Rinkey Priya Bali **Animation and Graphics** Mr. Anubhav Sharma Journalism Dr. Priya Chadha Fashion Designing Ms. Sumita Sikka Child Psychology Dr. Tarundeep Kaur Guidance and Counselling Dr. Tarundeep Kaur French Dr. Balraj Thapar Environmental Auditing Dr. Jasveen Dua Tourism and Travel Dr. Savita Sindhu Video Reporting Dr. Priya Chadha

# UGC SPONSORED FOUNDATION COURSE

**Course Name:** Human Rights-Education

**Duration:** 2.5 months

**Eligibility:** 1<sup>st</sup> year Undergraduate or

above in any discipline

No. of Seats: 40

Admission Criteria: Merit Basis
Course Co-ordinator: Dr. Mona Arora



### **NSE CERTIFIED COURSE**

NCCMP(NSE CERTIFIED CAPITAL MARKET PROFESSIONAL)

Course Detail

**Eligibility:** Minimum Requirement is 10+2 Pass. Entry is

open for both students as well as working professionals having at least one year

experience.

**Duration:** 4-6 months **Admission** Merit Basis

Criteria:

**Timings:** 8:00 am to 9:00 am

for five days in a week (Monday to Friday)

**Session:** 15th June, 2017 onwards

**Fees:** 15,000 for the whole course which includes

mentoring and complete material plus

service tax as payable to NSE.

**Examination:** An online objective type examination will

be held at the end of course by NSE,

Mumbai.

Mid semester evaluation by college after

Two Months

### **Career Opportunities**

- A first step towards the profession of Investment Banker
- Crucial in GDPI and making combinations who are willing to pursue MBA (Finance)
- Helpful in managing personal investments
- Self-employment by setting up own investment management enterprise
- Opportunity at a brokerage firm
- Fund managing activities in banks, mutual fund companies, insurance organization etc
- Crucial for those who are willing to pursue career particularly in stock exchanges.

### Bachelor of Vocational (B. Voc.)

Eligibility: 10+2 exam in any stream.

**Duration:** Three years Degree Course (6 Semesters) with exit point facility after 1st year and 2nd year. After 1st year- Diploma. After 2nd year-Advanced Diploma. After 3rd year-Degree

No. of Seats: 50

Admission Criteria: Merit Basis

The college offers the following B.Voc. courses:

- Retail Management
- Food Processing and Preservation
- Hardware and Networking
- Fashion Technology and Apparel Design
- Agri-Business and Agrarian Entrepreneurship

## **COLLEGE LIBRARY**

### **Library Facilities:**

The state-of-the-art college library is well stocked containing a wealth of endless knowledge and information. The library subscribes to various international and nationals periodicals, journals, magazines, and newspapers. The library's collection includes books, periodicals, newspapers, maps, CDs, DVDs, ejournals, e-books, and databases. It contains numerous books pertaining to the course curriculum as well as general interest areas. The furnishings of the library also cater to promoting the academic knowledge which inculcates in the students and faculty the desire to learn more. From time to time, it conducts User Orientation Programmes to familiarize its new entrants with library services and facilities to improve the usage of library collections. Students can borrow books to carry home or for browsing within the library. The functions of the library are automated with integrated ERP software named TCSiON. OPAC (Online Public Access Catalogue) module is provided in the software for searching documents which are available in the library.

In addition, there is a special reference and science section on the first floor of the library, which is well equipped with books and journals of both national and international repute. Special reading carrels of the college library, on the first floor, provide a reader with his/her own private milieu where he/she can delve deep into the domain of learning without any hindrance and distraction from other readers. These carrels are so artistically and aesthetically done that they spur a reader to pull down a book to sit down to read.

Centralised Research Facility cum Digital library has 15 i5 computers for students and 10 i7 computers for staff for accessing e-resources, e-contents, CMIE Prowess Database, Statistical Softwares like Minitab and SPSS. 2 Pentium dual core computers with JAWS Screen Reading Software are reserved for differently-abled students. This section is equipped with 27 PCs connected to a dedicated 255 Mbps (1:1) leased line internet connection with firewall device to ensure speedy and secure internet surfing. The online resources subscribed to by the Library are accessible to the staff and students (using passwords) from anytime, anywhere.

Pt. Mohan Lal Digitization Centre of the library embraces new technologies to digitize special collections to support and enrich the educational, cultural and economic endeavors of the college and communities. In this section, a special collection of hand written diaries, documents, books, photographs related to our college founder Pt. Mohan Lal Ji are kept in digitized form.

In the academic session 2016-17, new books and resources worth Rs. 5 lacs were added to the collection of the library. Students can give feedback through Online Feedback Form. Readers' Club of the library holds different activities throughout the year to promote the habit of quality reading among students.

Information Services like OPAC (Online Public Access Catalogue), Reprographic Service, ILL(Inter Library Loan), Internet Surfing, Current Content Alert, SMS Alert Services, Previous Year Question Papers Alert, Employment News and New Arrival Books are provided to the users of the library.

### LIBRARY COLLECTION AT A GLANCE

The College Library maintains a fine balance of print and digital collection for academic pursuits.

5	
Resource Type	Number
Books	68,850
Encyclopedias	253
Dictionaries	535
e-books through INFLIBNET	
N-LIST Programme	31,35,000+
&	
EBSCO Academic Collection for E-books	152,326
Print Periodicals(Journals and Magazines)	113
e-journals through	
INFLIBNET N-LIST Programme	6,000+
CDs/DVDs	3,440
Newspapers	22

The language of our resources is mainly English. The library also comprises a good collection of Indian language books in Hindi, Punjabi, Sanskrit, and Urdu. A special collection of books is available in French language as well.



### Centralised Research Facility cum Digital Library

As a part of the state of the art infrastructure, the College Library has a separate Digital Library Section with 27 computers (fifteen i5, ten i7 and two pentium dual core with JAWS), for accessing eresources and e-contents. For smooth and speedy internet access, it has been connected with the 255 Mbps leased line connection for the benefit of faculty and students of under graduate and post graduate classes of all streams.

# Subscribed Electronic Resources accessible at Centralised Research Facility cum Digital Library:

- INFLIBNET N-LIST e-resources: The library is a member of INFLIBNET N-List programme through which it provides access to 6,000+ e-journals and 31,35,000+ e-books from different reputed publishers.
- EBSCO e-books Academic Collection, access to 152,326 e-books is available from more than 670 publishers like Wiley, Blackwell, Elsevier, Springer, Emerald, Taylor & Francis, Sage, IEEE, Ashqate Publishing Ltd., Routledge, Jones & Bartlett Publishers, and from leading University Press including Oxford University Press, MIT Press, Cambridge University Press, CRC Press, University of California Press, Harvard University Press, Stanford University, University of Chicago Press, Princeton University Press, Columbia University Press, Vanderbilt University Press, Yale University Press etc. These e-books are related to subjects like Basic Sciences- Physics, Chemistry, Mathematics, Statistics, Life Sciences- Zoology, Botany, Microbiology, Biotechnology, Computers, Business & Economics, Commerce & Management, Sociology, History, Political Science, Environment, Languages etc.

In addition to these, JAWS screen reading software for facilitating differently-abled students has been installed on two computers.

### **SPECIAL FACILITIES**

The college has carved a niche for itself in the world of academia. With an aim to offer the best infrastructural facilities, the college adopts the latest trends in teaching methodologies and constantly keeps updating its systems. It is with this objective that the college has a number of labs and smart classrooms which are equipped with the facilities that help to disseminate education that meets the highest standards.

### **Communicative English Lab**

The Communicative English Lab is equipped with the latest equipment including Mac and Windows computers. These computers are connected to the Campus Wide Network with its centre at the Department of Information Technology. These computers are equipped with Top-of-the-line software like Apple's Final Cut Pro, Quark Express, Clarity's Speech skills and Business Writing, Sky's Pronunciation Suite, Chroma Photo Pro and the Batch Water Mark. These are in addition to the conventional audio tapes produced by CIEFL, Hyderabad, Linguaphone Series and BBC Series.

### **Smart Class Rooms**

To facilitate a modern teaching environment, the college provides Smart Class rooms equipped with the latest interactive technology like interactive meeting pads/boards, Bluetooth, digital visualizer, light touch pen, DLP multimedia kits and high resolution digital presenter UF-80 DX/ST. These classrooms create a professional environment and help the teachers in delivering the best quality education.

#### Research Facilities

With an objective to provide quality research in various streams such as Humanities, Commerce and Science, the college has set up state-of-the-art Research Labs. Further, close links are maintained with professional bodies to provide programs tailored to industry needs along with satisfying academic and vocational needs. Research infrastructure in the college includes Orbital Shaker, Cooling Centrifuge, Deep Freezer, Incubator, Laminar Air Flow, Oven, Autopipette, Microfuge, pH meter, Magnetic Stirrer, Cyclomixer, Fast Prep, Water Bath, Gel Doc, PCR and Elctrophoresis, etc. The college has been awarded two research centers by Panjab University for conducting and envisioning research leading to Ph.D. in Chemistry and Bio-technology.



### EXTENSION ACTIVITIES



Following the motto of 'Duty and Sacrifice', every associate of the college imbibes the Sanatanist values and spirit to the core and is encouraged to get involved in different spiritual and value based extension activities that are an integral component of all endeavours of the institution. The crucial needs and legitimate expectations of the community are given utmost importance and these factors are the guiding principles for organizing various extension activities like community development, health and hygiene awareness programmes, adult education and literacy programmes, AIDS awareness programmes, social work, medical camps, environment awareness and blood donation camps. These activities are organised vigorously by various clubs and

associations of the college, including Spirit India, NSS, NCC, Manav Dharam Kendra and M.K.D.V. Institute for Women, in collaboration with GOs and NGOs and help stimulate student participation in community based service. Another feature added to

these initiatives is that students are encouraged to associate themselves with these activities and get involved in community service during the session.

### NSS

The college runs two NSS units for men and women consisting of 100 volunteers each. The primary aim of the NSS is to inculcate social responsibility in the students through community service and to stimulate the participation of volunteers in constructive and extension work in slums and backward villages. They are encouraged to understand the problems faced by the inhabitants first hand





so that when they become community leaders, they may provide solutions to the ills faced by the poor. Students of all classes are eligible for enrolment in NSS. In order to successfully complete the NSS programme, each volunteer is required to put in 120 hours of work during one session. He/she also has to attend a Special Annual Camp. Enthusiastic volunteers are even selected for training in the special camps organised by the Directorate of NSS. By participating in such programmes, the students can reap different kinds of benefits too. Not only do they become socially responsible citizens, but are also awarded certificates which carry an additional weightage at the time of placements and admission to higher classes.

### NCC

The college has been granted 2 NCC platoons comprising 52 cadets each. During each session, an NCC cadet has to attend 30 parades and 96 periods for the award of certificate. Like NSS, the NCC certificates also carry a similar weightage. In addition to these, if any student wishes to specialize or train himself for a career in the armed forces, it becomes mandatory for him to attend

two camps during the three years of his stay in the college and participate in certain service attachments, as decided by the authorities. Cadets are also groomed for a regular commission in the army and paramilitary forces. Besides these, the cadets are also offered opportunities to participate in additional service training programmes like the Republic Day Parade at Delhi, Basic and Advanced Leadership camps, etc. As part of these training programmes, the cadets are provided a complete kit catering to all their needs. However, in case of loss or damage to these kits, they need to make good the loss.



### **Healthy Practices**

Quality education has several dimensions like imparting domain specific knowledge, creating skills, practical use of knowledge of skills, overall development of the personality for greater creativity and productivity, raising the spiritual quotient of students and creating socially responsible citizens. Realizing these important dimensions of education, the institution has adopted several healthy practices for the attainment of these objectives. These include the following:





### Manav Dharma Kendra

Manav Dharma Kendra has been a crucial part of the institution right from its inception. It aims to inculcate sound moral and ethical values amongst all the students of the college. It organizes activities and lectures during the entire academic session to elevate the spiritual quotient of the students, besides fostering ideals of a cosmopolitan outlook and universal brotherhood. All students are thus

encouraged to become enlightened and awakened citizens of the society.

### Social Awareness & Concern

The institute helps to organise exhibitions and workshops for fund raising, medical awareness and adult education. Such participation makes students aware of significant contemporary social issues and thereby contributes to the social and national development positively. Other than numerous such camps and drives, the college also runs an organization of students and college alumni, ASHRA (Association of Students for Human Rights Awareness), which generates a strong sense of involvement and commitment in the students.



The college aims at inculcating a deep sense of social concern amongst all its students. In order to extend a helping hand to the needy in our society and to ameliorate their condition, the college launches numerous outdoor camps which include eye check-up camps, dental check-up camps and blood testing camps in the slum areas, in and around Chandigarh. Students are encouraged to work with an NGO of their choice in each academic session. The college recognizes and celebrates such service rendered by the students and honours them in turn with Certificates of Distinction.





### **Participative Learning**

Students are encouraged to organize different events that may be general in nature or specifically related to their subject. Such exercises help the students in applying the knowledge acquired in the classrooms, as they put to use their different sets of skills in the practical world. Every year the students of Journalism bring out an in-house newsletter "Expressions," through which they not only hone their writing and editing skills, but also gain first hand practical experience of page making and page

designing. The students are also encouraged to edit various publications of the college, including the college magazine "Tyagmurti." It is through such endeavours that the students gain actual hands on experience that holds them in good stead.

### **General Tutorial System**

In order to inculcate spiritual, ethical, moral and Sanatanist values in the students and channelize their energies in a positive direction, the college runs an elaborate General Tutorial System. Under this system, a small group of students is placed under the personal guidance of a tutor who acts as a counsellor and moral guide to the students. The tutor also acts as a local guardian and the students are advised to remain in constant touch with him/her. General tutorial lectures are held once a month.

### Value Addition

As a part of our continuous focus on the all round development of students, we constantly motivate and train them to enhance their potential market employability. The students are encouraged to take up professional courses like C.A. / C.S. / C.F.A. / Computer courses, etc. along with their regular courses.

### **Cultural Enlightenment**

We organize numerous cultural fests and fairs throughout the session. We also celebrate all important festivals and days that are

integral to our history and culture. The endeavour is to encourage the students to participate zealously in these celebrations and thereby acquaint themselves with the significance of these occasions. Some of the important days and festivals that we celebrate with full fervour in college include the Independence Day, the Republic Day, Janamashtami, Teej, Gurpurab, Diwali, Lohri, Basant Panchami, Baisakhi and Navratras, etc. We believe that such initiatives go a long way in sensitizing the students about the rich cultural heritage that India is endowed with.



# STUDENT SUPPORT & PROGRESSION PROGRAMME

#### **Counselling Cell**

The college runs a very active Counselling Cell that continuously strives to cater to the various emotional needs of the students. Special counselling sessions are held with the students residing in hostels, to facilitate their adjustment and to cater to their special emotional needs. In addition to this, the cell also organizes regular life skill testing programmes in which the students are scientifically tested for their personality, life skills & capabilities on psychometric tests and measures. A detailed profile of each student is prepared and personalized counselling sessions are conducted absolutely free of cost.

#### **Medical Facilities**

The institute has two qualified medical officers. First-aid is available for the students in the medical room of the college. To meet any emergency, ambulance service is also available round the clock for the students from college/hostels to the hospital for timely treatment. If any student falls sick or suffers from any medical emergency during the college hours, every type of medical assistance is provided to him/her and all the expenses of the treatment are borne by the college. There is also a provision that the college would meet all the medical expenses of any hosteller, if he/she happens to be hospitalized during his/her stay in the college hostel. Other than these, there are periodical medical check-up camps that are conducted round the year, absolutely free of cost. There is 24×7 medical assistant in the hostel.

#### **Accidental Coverage**

All the students of the college have been covered under the accidental insurance scheme to the tune of Rs. 1,00,000/-.

The policy covers the following events:

- 1. Death
- 2. Loss of two limbs/two eyes/one limb, one eye
- 3. Loss of one limb/one eye
- 4. Permanent total disability from injuries
- 5. Permanent partial disability

In addition to the above, the policy will provide reimbursement of medical expenses, subject to a limit of Rs.500, incurred by any student for his/her treatment in a hospital/nursing home as in-patient, for any injury sustained in an accident during the session. These claims will be settled by the insurance company.

#### **Student Welfare Schemes**

- Wi-Fi Connectivity throughout the Campus
- Free Internet Surfing
- Book Bank Facility
- Free Remedial Classes
- Free Merit Classes
- Medical Camps for Students
- Medical Treatment for Boarders
- Accidental Insurance Scheme
- Scholarships & Freeships
- Free NET classes for SC/ST students



### **CULTURAL ACTIVITIES**

We believe that all students possess some latent talent. All they need is a platform to discover their talent and hone their skills and artistic potential. To do so, the college offers a perfect platform to all its students. There are a number of inter and intra college activities and competitions that are organized the year round in which students get an opportunity to harness and showcase their talents.

Prize winners of P.U. Youth Fest get the certificates which carry an additional weightage at the time of placement and admission to higher classes.

#### **Talent Search Contests**

Talent Search Contests are held in the 3rd week of August every year. Notice for the date, time and venue of these competitions is displayed well in advance on the Notice Boards of the college. The students short-listed in these talent search contests represent the college in the very prestigious P.U. Zonal Youth and Heritage Festival and various other Inter-College competitions.

#### P.U. YOUTH FESTIVAL

CATEGORY	EVENTS TOOTH TESTIVA	FACULTY IN-CHARGE
Music	Light Music Vocal – Geet/Gazal, Folk Song Shabad / Bhajan, Group Singing (Indian), Classical Music Vocal, Instrumental Music(Indian) – Percussion, Non- Percussion and Orchestra (Indian)	Mrs. Kulwinder Kaur, Dr. Rinku Sinha, Mr. Kishan
Dance	Classical Dance, Giddha, Bhangra, Group Dance General, Jhumar, Malwai Gidha, Sammi and Luddi	Dr. Sumeet Kaur, Ms. Priyanka Malhotra, Mr. Paramjit Singh, Mr. Gurpreet Singh, Ms. Monika Sethi
Theatre	One Act Play, Skit, Mime, Mimicry, Histrionics and Bhand	Ms. Madhu Sharma, Dr. Diksha Kakkar, Dr. Monika Soni, Dr. Richa Gaind, Dr. Liza Nanda, Ms. Manisha Gangahar, Ms. Preet Kawal, Mr. Naveen Dalal
Literary	Poem Recitation, Debate, Elocution, Quiz, Creative Writing – Poem, Story and Essay and Muhavredar Vartalap	Mr. Harender Kumar, Ms. Poorva Trikha, Ms. Gaganpreet Walia, Ms. Preeti Vohra
Fine Arts	On the Spot Painting, Photography, Collage Making, Clay Modelling, Cartooning, Still Life Drawing, Rangoli, Installation and Poster Making	Mr. Arvind Mahajan, Mr. Varinder Kumar, Ms. Ruchi Sharma, Dr. Tarundeep Kaur, Dr. Mehak Sharma
Folk Music	Ladies Traditional & Ritualistic Songs of Punjab, Kavishri, Vaar Singing, Kali Singing, Folk Instruments, Folk Orchestra and Heritage Quiz	Dr. Harvinder Chahal, Dr. Devi Singh, Dr. Pratibha Kumari, Dr. Rina Godra, Ms. Monica Kindri
Heritage Art & Craft-I Heritage	Guddian Patole Making, Chhikku Making, Pranda Making, Naala Making, Tokri Making, Mitti De Khidaune, Khiddo Making, Peerhi Making, Rassa Vattna and Eennu Making	Mr. Arvind Mahajan, Ms. Sumita Sikka, Ms. Arvuda
	Embroidery – Phulkari, Bagh and Dasuti / Cross Stitch Pakhi Designing, Crochet Work, Knitting and Mehndi Designing	Sharma, Ms. Nidhi Chaudhary, Ms. Sheetal Sharma

# **COLLEGE FESTIVALS**

rtment Faculty I	n-charge
erce & Management Dr. Ajay S	harma, Ms. Priyanka Malhotra, Ms. Monika Mittal
ce Dr. Sajeev	Soni, Mr. Varinder Kumar
nation Technology Dr. Virend	er Singh, Ms. Shailja Agnihotri
	ı Sharma, Ms. Preeti Vohra
113. 114411	harma, Dr. Virender Singh
	erce & Management Dr. Ajay Sl ce Dr. Sajeev nation Technology Dr. Virendonities Ms. Madhu









# LITERARY CLUBS AND SOCIETIES OF THE COLLEGE

The college promotes the concept of learning beyond the classrooms as well. For this purpose, the college has set up various clubs and societies that work across interest areas and offer a healthy platform to the students to showcase their talent.

#### Club

- Aesthesia
- Ashra
- Commerce & Management Club
- Bioinformatics Club
- Bosons
- Resonance
- M.U.N. Club
- Phoenix
- Biovision
- English Literary Club
- Haritima
- TEDx
- Language Forum
- Legal Awareness Society
- Audio Visual & Media Club
- Music Club
- Planning Forum
- Red Ribbon Club
- Shiv Kumar Batalvi Society
- Spirit India
- Photography Club
- Enactus
- Rotract Club

#### **Teacher Incharge**

- Dr. Tarundeep Kaur
- Dr. Meenu Gupta
- Dr. Ajay Sharma
- Mr. Varinder Kumar
- Dr. Shikha Gupta
- Dr. Jyoti Kataria
- Ms. Monika Soni
- Dr. Virender Singh
- Dr. Navneet Batra
- Dr. Balraj Thapar
- Dr. Jasveen Dua
- Ms. Priyanka Malhotra
- Dr. Pratibha Kumari
- Dr. Diksha Kakkar
- Dr. Priya Chadha
- Dr. Kulwinder Kaur
- Ms. Preeti Vohra
- Dr. Mehak Sharma
- Dr. Harvinder Chahal
- Ms. Meera Sharma
- Dr. Priya Chadda
- Ms. Niharika Sharma
- Ms. Ruchi Sharma









### **SPORTS**

Sports are an integral part of any educational institute and our college too strives hard to offer a healthy and conducive environment to all its sports persons. Our institution gives due attention to this significant dimension of our students' overall development. In addition to various scholarships offered by the Sports Department of the Chandigarh Administration for different games, free boarding, lodging, sports kit facilities and cash awards are provided to the students engaged in various sports activities. Moreover, we have an excellent sports faculty in the college that works with dedication towards bringing out the best in their students. It is owing to the excellent training facilities that the college offers that we have produced various sports persons of international and national repute. Our students regularly represent India in various international and national sports tournaments and championships. As an incentive to the players who participate in university tournaments, national and international sports events, the college relaxes their conditions of attendance requirements.

The college teams participate in Panjab University Inter-college Tournaments / other tournaments in the following games:

**Women:** Chess, Fencing, Table Tennis, Boxing, Judo, Taekwondo, Athletics, Badminton, Net Ball, Basket Ball, Tennis, Swimming, Wrestling, Gatka, Softball, Squash, Shooting and Gymnastics, eSports, Sepak Takraw.

Men: Wrestling, Soft Ball, Baseball, Handball, Cricket, Ball Badminton, Best Physique, Judo, Basket Ball, Chess, Net Ball, Taekwondo, Badminton, Squash, Boxing, Yachting, Fencing, Shooting, Table Tennis, Kabaddi (N.S.P.S.) Swimming, Water polo, Athletics, Canoeing, Kayaking, Tennis, Rowing, Football, Archery, Gatka, Volleyball, Power lifting, Weight lifting, eSports, Sepak Takraw, Gymnastics and Kho-Kho.







### PLACEMENT CELL

In order to facilitate the placement of the college students (from the general/vocational/professional streams) as well as the students of other colleges in the region, a very dynamic placement cell has been established on the campus. The cell works in close coordination with the student placement coordinators of various disciplines. Year after year, the placements at S.D. college keep getting better and better. The positions offered to the students of S.D. by leading global giants go out to prove the mettle of the students. In order to make students aware of current trends and thus prepare them for the market needs, extension lectures by professional consultants and experts from the corporate sector (reputed public and private organizations) are held regularly on the campus. Training sessions to guide students on how to tackle job interviews are conducted periodically. The cell also helps the students to prepare them for the competitive examinations and make students aware of the corporate culture and climate by arranging corporate internships / interactions in renowned institutions / companies / corporations. The placement cell corresponds with the prospective recruiters, arranges pre-placement talks and workshops and provides all the facilities required by the visiting companies. Over the previous few sessions, more than 90 reputed companies have visited the college campus for placements. Another high point is that Corporation Bank (A Govt. of India Enterprise), Catholic Syrian Bank, Federal Bank, South Indian Bank, HDFC Bank and Royal Bank of Scotland have enlisted our college for the recruitment of officers/cashiers etc. for their banks.

### **Companies that Visited our College for Placement**

- AIRTEL BHARTI
- AUTH BRIDGE RESEARCH SERVICES PVT.LTD.
- AVIVA LIFE INSURANCE
- BAJAJ AUTOMOBILES
- BANK OF AMERICA
- BARCLAYS GLOBAL SHARED SERVICES
- BHARTI AXA LIFE INSURANCE
- BOSE CORPORATION
- CANAM CONSULTANTS
- CAREER LAUNCHER (Recruitment Partner of ICICI Bank)
- CIPLA
- CITY SOFTNET SOLUTIONS
- CONVERGYS
- CORPORATE CHANNEL OF LIC
- CORPORATION BANK
- DFII
- DELI INTERNATIONAL SERVICES.
- DLF PRAMERICA
- DR. REDDY'S LAB
- ERNST & YOUNG GLOBAL SHARED SERVICES
- EXCELL CALLNET
- GE CAPITAL LTD.
- GENPACT

- GOOGLE INDIA
- GRANT THORTON
- HDFC BANK
- HDFC SALES CORPORATION
- HERO MINDMINE
- HEWITT
- HFCL INFOTEL LTD.
- HSBC
- TBM COMPUTER APPLICATIONS
- IBM CONCENTRIX
- ICICI LOMBARD
- INDO-SWIFT LABS
- INDUSIND BANK
- INFOSYS TECHNOLOGIES
- JANUS PAKAGINGS
- JUBILIANT CHEMSIS
- KARVY CONSULTANTS
- KOTAK MOHINDRA BANK
- L & T CONSTRUCTION
- MAHINDRA & MAHINDRA FINANCE
- MATRIX INTERNATIONAL
- MAX INDIA INSURANCE
- MC KINSEY
- MONEY MATTERS
- NTTT
- PANACEA BIOTECH
- PROTIVITI
- QUATAR AIRLINES
- RANBAXY
- RELIANCE LIFE INSURANCE LTD.

- RELIANCE MONEY
- SEBIZ INFOTECH
- SECOND FOUNDATION
- SPICE COMMUNICATIONS
- TATA INDICOM
- TATA INFOTECH
- TIGER WEALTH MANAGEMENT
- TRUSTLINE SECURITIES LTD.
- UNICON INVESTMENT
- SOLUTIONS PVT.LTD.
- VALUER HR CONSULTANT (Recruitment Partner of Mc.Kinsey)
- VISION UNLIMITED
- VIZINTO
- WIPRO
- K.P.M.G
- SOUTH INDIAN BANK
- FEDERAL BANK
- H.D.F.C SALES
- TECH. MAHINDRA
- LOWE LINTAS
- INDIA BULLS
- FINVASIA
- ZS ASSOCIATES
- FCLFRX
- IBM CONCENTRIX
- NEURON SOFTECH
- IBS INDIA

### FREESHIPS AND SCHOLARSHIPS

The college provides scholarships and concessions to the deserving students of the institution. These efforts not only help and reward the deserving students, but also inculcate in them a drive to perform better. The meritorious and financially weak students are helped through these scholarships and concessions which amount to a tune of Rs. 25,00,000/-.

The book bank initiative, started by the college, aims at providing help to the deserving candidates. Scholarships are given to the top 10 position holders in End-Semester Examinations conducted by Panjab University. An application to the Principal duly verified by the Head of the Department at the time of admission is necessary for availing the scholarship. The institution with the assistance of Chandigarh Administration too provides half (tuition) fee concession to the students in case two children (brothers/sisters) of same parents are enrolled simultaneously in the college. Such siblings too should submit their application to the Principal at the time of admission. The institution with the assistance of Chandigarh Administration also provides (half) tuition fee concession to those students whose parents' annual income falls between Rs. 1,00,000 - to Rs. 2,00,000. For this concession, the student must submit an affidavit or salary certificate from the employer of his/her parents. In addition to this, economically weaker students can avail themselves of the concession by applying to the Principal through a written request for the waiver and/or the books at the time of admission.

Students may also apply for scholarship/fee-concession during the month of August when the notice will be displayed on the notice-board. Besides, the students can register themselves at **National Scholarship Portal** to avail scholarships under various schemes floated by State and Central Government from time to time. The college is duly registered at the National Scholarship Portal. They may also contact Dr. Nidhi Grover, convener of scholarship committee.



S.No.	Name of Scholarship	Donor	Endowment Fund
1.	Pt. Inder Mohan Sharma, Memorial Scholarships Sector 7, Chandigarh	M/s. Pt. Khushi Ram Associates, Showroom No. 23	Rs. 2,00,000/-
2.	Sh. G.D. Shori	Sh.G.D. Shori and Smt. Santosh Shori, H.No. 712, Sec. 11, Chandigarh	Rs. 1,30,000/-
3.	Mrs. Laj Soni Memorial Scholarship	Dr. Sajeev Soni, H.No. 3300, Sec. 23 D, Chandigarh	Rs. 1,00,000/-
4.	Sh. Mulk Raj Katariya Memorial Scholarship	Katariya Motors, Faridkot	Rs. 51,000/
5.	Pt. Kedar Nath Memorial Trust	Piccadly Concerns, Chd.	Rs. 50,000/-
6.	Smt. Ramesh Rani Lakhanpal	Smt. Ramesh Rani Lakhanpal, C/o Sh. K.K. Lakhanpal, ChiefEngineer (Retd.) H.No. 91, Sec.10-A, Chd.	Rs. 41,000/-
7.	Dr. R.K. Anand	R-837, New Rajendra Nagar, New Delhi	Rs. 40,000/-
8.	Dr. Darshana Thukral	Dr. (Mrs.) Darshana Thukral, H.No. 1004, Sec. 44-B, Chd.	Rs. 31,000/-
9.	Mrs. Kanta Vashisht	H.No. 10, Sec. 19, Chd	Rs. 31,000/-
10.	Pt. Bishan Das Memorial Scholarship	Sh. K.K. Lakhanpal, Chief Engineer (Retd.), H.No. 91, Sec.10-A, Chd.	Rs. 31,000/-
11.	Principal P.L. Anand Memorial Scholarship	Sh. Arun Kumar, Income Tax Commissioner, Mumbai	Rs. 30,000/-
12.	Sh. K.K. Lakhanpal	Sh. K.K. Lakhanpal, Chief Engineer (Retd.), H.No. 91, Sec. 10-A, Chd.	Rs.15,000/-
13.	Dr. D.D. Jyoti Memorial Scholarship	H.No. 663, Sec.11-B, Chd.	Rs.15,000/-
14.	Seth Beni Prasad Aggarwal Memorial Scholarship	Sh. Sohan Lal Aggarwal, Prop. Global Investment Strategies Corps.,966 Hungerford Drive, 26-A, Rockvilli Marry Land 20850 U.S.A.	Rs.15,000/-
15.	Miss Anjana Sehgal	Miss Anjana Sehgal, Prem Nikunj, Sapt Sarovar, Saptrishi Ashram, Haridwar	Rs.15,000/-
16.	Smt. Kulwant Kaur	H.No. 3387, Sec. 47-D, Chandigarh	Rs.15,000/-
17.	Book Bank	Sh. K.K. Lakhanpal, Chief Engineer (Retd.), H.No. 91, Sec.10-A, Chd.Rs.	12.000/-
18.	Baby Gauri Mittal Memorial Scholarship	Dr. Monika Mittal H.No. 1832, Sec. 7 C, Chandigarh	Rs 12000/-
19.	Sh.Hans Raj Aggarwal Memorial-Scholarship	Sh. Pranav Kumar, H.No. 9, Police Complex, Sec17-E, Chd.	Rs.11,100/-
20.	Sh.C.P.Dhawan Memorial Scholarship	Mrs. Kamala Dhawan, H.No. 637, Sec. 11-B, Chd.	Rs.10,000/-
21.	Rai Saheb Pt.Amar Nath Sharma & Smt. Sham Devi Memorial Scholarship	Sh. H.L Sharma & Late Dr. D.D. Jyoti, H.No. 697, Sec. 11-B, Chd.	Rs.10,000/-

S.No.	Name of Scholarship	Donor	<b>Endowment Fund</b>
22.	Smt. Mayawati Memorial Scholarship	Sh. Brahm Dutt Bali, H.No. 1541, Sec. 18-D, Chd.	Rs.10,000/-
23.	Sh. Daulat Ram Bali Memorial Scholarship	Sh. Sudhendu Bali, H.No. 1541, Sec.18-D, Chd.	Rs.10,000/-
24.	Sh. Satya Pal Sharma	Sh. Satya Pal Sharma & Mrs. Kailash Vati Sharma, Kailash Kuti Saptrishi Ashram, Hardwar	Rs.10,000/-
25.	Smt.Maya Devi & Sh.Sukhdev Sharma Memorial ScholarshipSh. A.K. Sharma	H.No. 9, Police Complex, Sec. 17-E, Chd.	Rs.10,000/-
26.	Sh.Sardari Lal Goswami	Sh. Sardari Lal Goswami, H.No. 2643, Sec. 37-D, Chd.	Rs.10,000/-
27.	Mrs.Laj Rani	Mrs. Laj Rani, W/o Late Sh. Jagdish Raj, A-47, Qutab Enclave, New Delhi.	Rs.10,000/-
28.	Sh. R.N. Joshi, Advisor, Arya Pratinidhi Sabha (Pb.) (For Book Bank)	H.No. 3842, Sec. 22, Chd.	Rs. 5100/-
29.	Sh. I. D. Sharma & Kamla Sharma Memorial Scholarship	Sh. G.D. Shori & Smt. Santosh Shori, H.No. 712, Sec. 11, Chd.	Rs. 12,400/-
S.No.	Donor		Scholarship
1.	Pt. Mohan Lal & Hira Devi Charitab School, Sector 32,Chd.	ole Trust, S.D. Public	Rs. 32,000/-

### **COLLEGE ALUMNI ASSOCIATION**

Besides providing modern infrastructure facilities and offering a large number of courses, the repute and ranking of an institution is determined by the success of its major stakeholders i.e. students. The college enjoys a sense of accomplishment and motivation through its alumni. It is a matter of great pride for the institution to share a warm bond with its alumni who are spread all over the globe. Many of the alumni have tremendous accomplishments to their credit as they are placed at prominent

positions in various prestigious professions.

It is due to the high academic standards offered and healthy educational practices followed at the college that the students are groomed to excel in their respective fields including public sector undertakings, corporate houses, judiciary, media, theatre, production houses, research and academic institutes and professional consultancies etc.

The S.D. alumni association (SDAAC) regularly organizes and participates in various college activities for the benefit of on-going batches and also generously contributes towards different social causes. The alumni of the college may register themselves online at www.ggdsd.ac.in and may visit SDAAC website: sdaac.in.



### **GENERAL RULES AND REGULATIONS**

#### **College Leave Rules**

Leave can be applied online using student's ID by filling e-leave form in advance. In case of medical leave, a medical certificate must be uploaded/submitted along with the leave application. Leave will be granted by the Registrar. Students will get approval/rejection of leave as per college rules. Long leaves on account of medical reasons/marriage/ Ex-India leave supported by relevant documents will be granted only by the Registrar personally.

On the days when special functions are held, leave will be granted by the Principal. Leave sanctioned will not relax 75% attendance condition. In order to be eligible for P.U. semester examination, the students have to fulfill the attendance condition under any circumstances. All leaves including duty leave on account of sports/cultural/academic reasons should be got sanctioned in advance.

If a student remains absent without leave continuously for six days, his/her name will be struck off the college rolls. There will be only two chances of re-admission.

First time student can get re-admission himself/ herself.

Second time the student will have to come with parents for re-admission.

For a leave of more than six days, the student or his relative should meet the Registrar personally with the hard copy of application & relevant documents before availing the leave. No leave will be accepted in back-date.

#### **Identity Cum Library Smart Card**

Each student is issued an Identity cum Library Smart Card bearing his photograph, name and roll number. All students are required to carry their Identity Cards with them while on the campus. The defaulters will be fined heavily. If the Identity Card is lost, a duplicate card can be issued on payment of Rs. 100/-.

The Identity Card has to be deposited back at the end of the session. Defaulters will not be issued their No Dues Certificate / Detailed Marks Card / Character Certificate / Degree, etc. in case they fail to do so.

#### **Girl Students**

Special attention is paid to the general welfare and security of girls. Separate facilities like a Common Room for girls and separate tables in the college library have been provided, so as to help them feel comfortable. Arrangements also exist for providing adequate facilities for girls who want to take part in any kind of sports and extra-curricular activities. Other than these, the girl students can also avail themselves of the special facilities provided by the Counselling Cell in case of emergency.



### COLLEGE CODE OF CONDUCT

The students of the college are required to observe the following code of conduct both within and outside the college:

- Maintain discipline and decorum. Ragging is strictly banned in the college as well as in the hostels. A student found guilty of this crime may be punished heavily. It may lead to expulsion from the institution.
- Use of mobile phones in the class rooms and library is strictly prohibited.
- Sitting on the railings in the college campus is not allowed.
- Smoking is strictly forbidden both inside and outside the college campus, hostels and canteens etc.
- Perfect silence should be maintained in the classroom, the library and the corridors of the college, so that the atmosphere in the college remains perfectly congenial to studies.
- Show proper respect to the teachers and carry out their instructions most faithfully.
- Girl students are expected to conduct themselves with dignity, modesty and simplicity. The girl students should wear sober dresses.
- Bring the identity card daily and produce it, if any member
  of the staff or official of the college demands it at any time.
  Identity card may be checked at the entry gate of the
  college and those without it, will not be allowed to enter.
- Abide by all rules, regulations and instructions issued by the college from time to time.
- Inculcate high moral values of life such as truth, honesty and devotion to duty.
- Students must make the best use of time and spend it in creative and constructive activities for their own betterment and that of the nation, rather than wasting it away by hanging out casually in the college or indulging in futile exercises.
- Students should be punctual in attending their classes, functions and fulfilling the appointments.
- Exhibit fine manners and excellent behaviour, use decent language, be courteous and polite in dealing with fellow students and college staff, as this would add to your own

- credit as also to that of your Alma-Mater.
- Observe proper decorum in and outside the classroom and at the functions organized in the college. Students should respect their parents and elders from the core of their hearts.
- Attendance of students at seminar(s) conference(s) organised for them will be compulsory. The attendance will be counted towards total attendance.
- Students should endeavour to keep the environment neat, clean and beautiful at home and at college by using the dustbins and by avoiding littering.
- Quarrels and disputes should be avoided. In the event of a
  dispute, a written complaint should be made to the
  Principal at once. No one is allowed to take the law in
  his/her own hands.
- Students should understand that the college property is a
  national trust and as such its upkeep is as much their
  responsibility as that of the administration. Therefore, no
  one should disfigure furniture or deface walls with pencil,
  chalk or knife marks. Damage to the college property will
  not be condoned under any circumstances.
- Students are required not to remove chairs/furniture from any room.
- Students must keep their vehicles at the parking place.
   Plying of vehicles at the college campus is not allowed.
- Utilize free period in reading books, magazines and newspapers available in the library.
- Students must make it a point to see the Notice Board and read the latest notices. Ignorance of orders duly displayed on the Notice Board shall not be accepted as an excuse for non-compliance.
- A student will be punished, rusticated or expelled from the college, if he/she directly or indirectly takes part or induces others to do so in any movement, agitation or strike in the college for any reason, whatsoever, which, in the opinion of the Principal is subversive of the college discipline.



### **REFUND OF FEE**

#### Terms and Condition:

- Once the seat is withdrawn, the candidate would not claim the seat in future.
- E-form charges will be non Refundable/non transferable.
- Service charges charged by the bank are not subject to refund.
- For other terms and condition click on the link www.qqdsd.ac.in/images/UGCLETTER.jpq or check prospectus 2017-18.

#### Terms link:

- If the seat is withdrawn before 22/7/2017, only Rs 1000 will be deducted.
- If the seat is withdrawn after 22/7/2017 and is filled before 01/08/2017, proportionate deduction will be made on monthly basis starting from April, 2017.
- No refund will be made in case the seat remains vacant after the commencement of classes i.e. 22/07/2017.
- No refund will be made after 01/08/2017 in any case.
- Refund of course fee will be as per UGC letter no. F.No. -3/2007 (CPP-II) dated 23rd April 2007.

The amount of refund of fee will be determined as per order no. DPI-UT-C5-12(6) 95 which is reproduced as follows:

#### **Order**

In partial modification of this office order no. DPI-UT-C5-12(6)95 dated 30.3.07/24.4.07, the Advisor to the Administrator, Union Territory, Chandigarh is pleased to adopt the recommendations of the Registrar, Panjab University, Chandigarh endorsed vide no. 4721-4900/Misc/A-3 dated 28.5.07 (copy enclosed) regarding refund of entire fee collected from the students withdrawing before the starting of the course, the waitlisted candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded and returned by the institution/University to the student/candidate withdrawing from the programme. Should a student leave after joining the course and if the seat consequently falling vacant has been filled by another candidate by the last date of admission, the institution must return the fee collected with proportionate deduction of monthly fee and proportionate hostel rent, where applicable, as conveyed by University Grant Commission, New Delhi vide their letter No. F.No.1-3/2007(CPP-II) dated 23rd April 2007.

Krishna Mohan, IAS Education Secretary, Chandigarh Administration No. 1492-DHE-UT-C5-12(6)95 Dated 24.7.2007

### **AUTOMATION**

The college has signed an MoU with Tata Consultancy Services, which enables full automation of all administrative as well as academic transactions. There are two product solutions encapsulated within this contract:-

- 1. DIGITAL CAMPUS: Commonly known as Campus Management System (CMS), it empowers the College to carry out all the teaching and administrative activities in easy and transparent manner. This portal organizes students' information from admission to declaration of examination results. The college has developed an online system with help of TCS through which a candidate is required to fill online e-form, the link for which is available on the college Website www.ggdsd.ac.in It includes Seat allocation, Batch allocation and Student enrolment, Hostel occupancy, Attendance and Mid-Semester and Final Exam marks. Students can view their personal profiles, time tables, faculty allotments, fee due, attendance and result through their own login IDs. They can also pay fee through fee bizapp and apply leave online through Self service/mtop (mobile app). Faculty management (HRMS) is also part of this system enabling faculty to mark attendance, apply leave, enter marks, etc. within
- the system itself. There are two other modules called FnA( Finance and accounting) and PnI (Procurement and inventory) which help to reduce load on administrative staff and helps to gain transparency in the system.
- **2. DIGITAL LEARNING:** Digital learning helps the faculty to enroll students into various communities and courses. This enables the students to view and attempt assessments and assignments online. Faculty and students can upload and share relevant content, videos, and text. Faculty can plan their courses and their teaching methodologies. This is a tool which automatically creates a database/library for the students and the faculty.

#### **Automation & Technical Support Committee**

Dr. Gagandeep Sharma, Co-ordinator

Mr. Naveen Dalal

Mr. Shamim Ahmed Khan





4<sup>th</sup>



8<sup>th</sup>







4<sup>th</sup>

B.Sc (Bio-Info) III

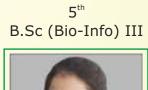




2<sup>nd</sup> B.Sc (Bio-Info) III

**Rhythm Gandhi** 







B.Sc (Bio-Info) III

10<sup>th</sup> B.Sc (Bio-Info) III

**Abhinav Kumar** 



B. Sc (Bio-Tech) III

**Harmandeep Kaur** 

10<sup>th</sup> B. Sc (Bio-Tech) III

1<sup>st</sup>B. Sc (Bio-Tech) III



4<sup>th</sup> **BBA III** 



7<sup>th</sup> in Sem I **BCA** 



Raja Vikrant Sharma

8<sup>th</sup> in Sem I 7<sup>th</sup> in Sem II **BCA** 



**Mehak Mittal** 

1st in Sem I 1st in Sem II B.Com



Diksha Jain

3<sup>rd</sup> in Sem I 5<sup>th</sup> in Sem II B.Com



5<sup>th</sup> in Sem I 6<sup>th</sup> in Sem II B.Com



Shikha Aggarwal

6<sup>th</sup> in Sem I B.Com



**Vanshika** 

7<sup>th</sup> in Sem I B.Com



**Harpreet Kaur Sandhu** 

7<sup>th</sup> in Sem II B.Com



9<sup>th</sup> in Sem II B.Com



1<sup>st</sup> in Sem I 2<sup>nd</sup> in Sem II B.Sc (Bio-Info)



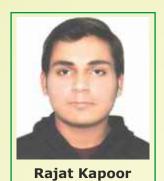
**Mehak Bhatia** 

3<sup>rd</sup> in Sem I 7<sup>th</sup> in Sem II B.Sc (Bio-Info)



Saisha Verma

4<sup>th</sup> in Sem I 9<sup>th</sup> in Sem II B.Sc (Bio-Info)



5<sup>th</sup> in Sem I 2<sup>nd</sup> in Sem II



7<sup>th</sup> in Sem I

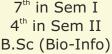


**Jatinder Kaur** 



**Nikita Garg** 

B.Sc (Bio-Info)



8<sup>th</sup> in Sem I 6<sup>th</sup> in Sem II B.Sc (Bio-Info)

9<sup>th</sup> in Sem I 1<sup>st</sup> in Sem II B.Sc (Bio-Info)



10<sup>th</sup> in Sem I B.Sc (Bio-Info)



**Kajal Abrol** 





6<sup>th</sup> in Sem III B. Sc (Bio-Info)

3<sup>rd</sup> in Sem III B. Sc (Bio-Info)



5<sup>th</sup> in Sem III B. Sc (Bio-Info)



9<sup>th</sup> in Sem III B. Sc (Bio-Info)



10<sup>th</sup> in Sem III B. Sc (Bio-Info)



2<sup>nd</sup> in Sem II B.Sc (Bio-Tech)



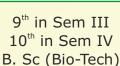
7<sup>th</sup> in Sem II B.Sc (Bio-Tech)



8<sup>th</sup> in Sem III 8<sup>th</sup> in Sem IV B. Sc (Bio-Tech)



Aashima Gupta





1<sup>st</sup> in Sem I B. Voc (F- Tech)



2<sup>nd</sup> in Sem I B. Voc (F- Tech)



3<sup>rd</sup> in Sem I B. Voc (F- Tech)



4<sup>th</sup> in Sem I

B. Voc (F- Tech)



5<sup>th</sup> in Sem I

B. Voc (F- Tech)



6<sup>th</sup> in Sem I B. Voc (F- Tech)



Hashmita Buttan

7<sup>th</sup> in Sem I B. Voc (F- Tech)



**Jaspreet Kaur** 

1<sup>st</sup> in Sem III B. Voc (Fd-Proc)



**Ajay Gupta** 

2<sup>nd</sup> in Sem III B. Voc (Fd-Proc)



Vicilitia Garg

3<sup>rd</sup> in Sem III B. Voc (Fd-Proc)



4<sup>th</sup> in Sem III B. Voc (Fd-Proc)



2<sup>nd</sup> in Sem I



**Shubham Jawa** 



Pragya Aggarwal

8<sup>th</sup> in Sem II **BBA** 







8<sup>th</sup> in Sem I

6<sup>th</sup> in Sem II

**BBA** 



Vasudha Bansal



Diksha Aneja



Simran Chaggar

1st in Sem III 5<sup>th</sup> in Sem IV **BBA** 

5<sup>th</sup> in Sem III BBA





Shubhangi Khurana 6<sup>th</sup> in Sem III

3<sup>rd</sup> in Sem IV





**Shrishti Bansal** 



**Shelly Saraogi** 

9<sup>th</sup> in Sem III BBA

9<sup>th</sup> in Sem III 9<sup>th</sup> in Sem IV **BBA** 

9<sup>th</sup> in Sem III **BBA** 



10<sup>th</sup> in Sem III BBA



Srishti Shukla

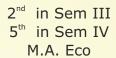


Nishtha Nagpal



**Pulkit Arora** 

3<sup>rd</sup> Sem II M.A. Eco









Sukriti Kalra



**Sukhpreet Kaur** 



**Shivani Dadwal** 

5<sup>th</sup> in Sem III M.A. Eco

5<sup>th</sup> in Sem III M.A. Eco



9<sup>th</sup> in Sem IV M.Com II



2<sup>nd</sup> in Sem I M. Sc. App- Chem I



**Anurag Verma** 

3<sup>rd</sup> in Sem I M. Sc. App- Chem



3<sup>rd</sup> in Sem I M. Sc. App- Chem



4<sup>th</sup> in Sem I M. Sc. App- Chem



5<sup>th</sup> in Sem I M. Sc. App- Chem



5<sup>th</sup> in Sem I M. Sc. App- Chem



6<sup>th</sup> in Sem I M. Sc. App- Chem



7<sup>th</sup> in Sem I M. Sc. App- Chem



8<sup>th</sup> in Sem I M. Sc. App- Chem



 $9^{th}$  in Sem I M. Sc. App- Chem



 $10^{\text{th}}$  in Sem I M. Sc. App- Chem



1<sup>st</sup> in Sem I 1<sup>st</sup> in Sem II M. Sc (Bio-Info)



4<sup>th</sup> in Sem I 5<sup>th</sup> in Sem II M. Sc (Bio-Info)



6<sup>th</sup> in Sem I 8<sup>th</sup> in Sem II M. Sc (Bio-Info) I



7<sup>th</sup> in Sem I M. Sc (Bio-Info)



8<sup>th</sup> in Sem I M. Sc (Bio-Info)



9<sup>th</sup> in Sem I M. Sc (Bio-Info)



1st in Sem III

M. Sc. App-Chem





**Megha Rawat** 

1st in Sem III M. Sc. App-Chem



2<sup>nd</sup> in Sem III M. Sc. App-Chem



3<sup>rd</sup> in Sem III M. Sc. App-Chem



4<sup>th</sup> in Sem III M. Sc. App-Chem



5<sup>th</sup> in Sem III M. Sc. App-Chem



6<sup>th</sup> in Sem III

M. Sc. App-Chem



7<sup>th</sup> in Sem III M. Sc. App-Chem



8<sup>th</sup> in Sem III M. Sc. App-Chem



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9<sup>th</sup> in Sem III M. Sc. App-Chem



**Shruti Goel** 

10<sup>th</sup> in Sem III M. Sc. App-Chem



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Sheffali Arora

2<sup>nd</sup> in Sem III 2<sup>nd</sup> in Sem IV M. Sc (Bio-Info)



Nikita Sharma

3<sup>rd</sup> in Sem III 3<sup>rd</sup> in Sem IV M. Sc (Bio-Info)



**Priyanka Garg** 

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Ramandeep Kaur

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Gagandeep Kaur Walia

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1<sup>st</sup> in Sem I 1st in Sem II M. Sc (Bio-Tech)



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Sakshi Narula

5<sup>th</sup> in Sem I 5<sup>th</sup> in Sem II M. Sc (Bio-Tech)



**Pancy Garg** 

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8<sup>th</sup> in Sem I 6<sup>th</sup> in Sem II M. Sc (Bio-Tech)



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9<sup>th</sup> in Sem I 10<sup>th</sup> in Sem II M. Sc (Bio-Tech)



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**Prachi Vaid** 

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Priyanka Sharma

9<sup>th</sup> in Sem IV M. Sc (Bio-Tech)



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2<sup>nd</sup> in Sem III M. Sc. IT



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**Prakriti** 

6<sup>th</sup> in Sem I M. Sc. Physics



**Aishwarya Trehan** 

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2<sup>nd</sup> in Sem I MEFB



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10<sup>th</sup> in Sem I MEFB



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1<sup>st</sup> in Sem III

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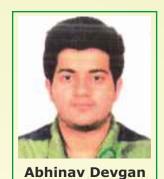


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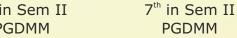
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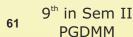
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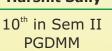


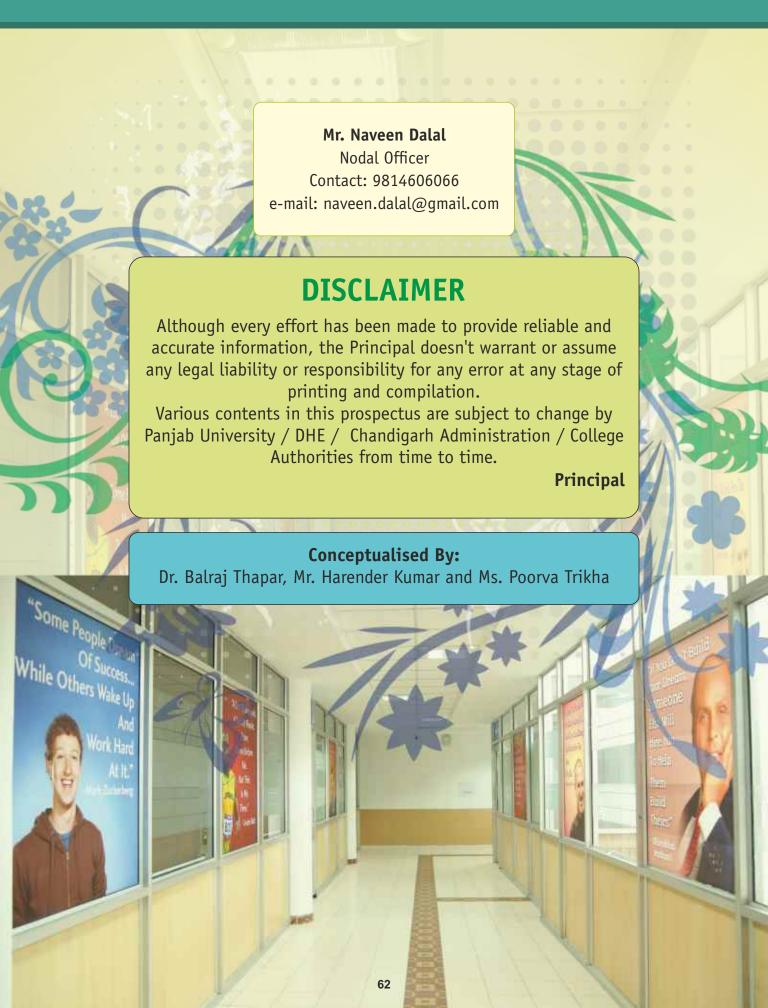
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