Bachelor of Business Administration 4th Sem.

(2042)

HUMAN RESOURCE MANAGEMENT Paper: BBA-224

Time Allowed: Three Hours] [Maximum Marks: 80

Note: (1) Attempt any FOUR questions from Section A.

- (2) Attempt any **TWO** questions each from Section B and Section C.
- (3) Each question in Section A carries 5 marks.
- (4) Each question in Sections B and C carries 15 marks.

SECTION-A

- 1. Functions of HRM.
- 2. Features of HR Planning.
- 3. Difference between Transfer and Promotion.
- 4. Kinds of HR Research.
- 5. Purpose of HR Record Keeping.
- 6. Need of HR Information System.

 $4 \times 5 = 20$

SECTION-B

7. What are the benefits and limitations of Human Resource Planning? How it can be made effective?

- 8. What purpose does selection serve? Explain the importance of scientific selection in the organisation.
- 9. "Training programmes are helpful to avoid personnel obsolescence." Discuss various needs of training in an organisation.
- Write a note on evolution and development of Human Resource Management.

SECTION-C

- 11. Define HR Research. Discuss its objectives and approaches.
- 12. Discuss the organisational design and importance of HR Department in an organisation.
- 13. Discuss essentials of good Record-keeping.
- 14. What do you mean by HR-Audit? Discuss its types and process?

 15×2=30