Exam Code: 1158

Sub. Code: 8455

#### 2031

# P.G. Diploma in Personnel Management and Labour Welfare First Semester

DPM-304: Human Resource Management

Time allowed: 3 Hours Max. Marks: 70

NOTE: Attempt five questions in all, selecting one question from each Unit.

X-X-X

## UNIT - I

- I. How would you define Human Resource Management? Discuss the evolution of HRM in India. (14)
- II. Explain the term Human Resource Planning. What is its importance? (14)

#### UNIT - II

- III. What is induction? How is formal orientation programme conducted? (14)
- IV. Discuss the meaning of 'Job Design'. Explain the factors which affect job design.

# UNIT - III

- V. Discuss the meaning of the term M.B.O. Discuss its benefits and limitations. (14)
- VI. What is employee counselling and empowerment? Explain the various ways of employee empowerment. (14)

# UNIT - IV

- VII. What is the nature of benefits and services? Discuss its significance in compensation management. (14)
- VIII. Explain the meaning of grievance handling. Suggest guidelines for effective grievance handling. (14)

## **UNIT-V**

- IX. Make a comparative analysis of HRM practice being followed by USA and Japan. (14)
- X. Discuss the following:
  - a) Human Resource Accounting
  - b) Human Resource Auditing (2x7)